



Financial Aid/EOPS/Veterans Services Office • 2277 Napa-Vallejo Highway, Napa, CA 94558  
Ph (707) 256.7307 • Toll Free (800) 826-1077 • Fax: (707) 256-7309

### **STATEMENT OF UNDERSTANDING OF VETERAN AFFAIRS' EDUCATIONAL BENEFITS**

#### **I understand that...**

- 1. EACH TERM** I must submit an Enrollment Certification Request (ECR) form. Failure to do so may result in an interruption in my VA education benefits. It may take 4 to 8 weeks for your enrollment to be processed if the proper paperwork (NVC VA Checklist items) is complete.
- 2. ANY CHANGES** in my enrollment or personal data must be reported **IMMEDIATELY** to the Financial Aid/EOPS/Veteran Services Office in Building 1100, Room 1132.
- 3. I must be registered in courses listed on my approved Educational Plan** which leads to an approved AA/AS/ADT degree, certificate or transfer program. I understand that the VA ***does not pay*** for courses which I have previously received credit, recommended courses, challenged courses, or any class that is not part of my education plan.
- 4.** I must provide official transcripts within this semester to the Veteran Specialist or Veterans Counselor for all the colleges I have attended. (This includes military training ((JST/CCAF)) and the DD-214). **Failure to submit official transcripts/DD-214 will cause a delay in benefits.**
- 5.** I must promptly notify the Veterans Services Office of any classes that I add, drop, or stop attending during the semester. **Failure to do so may result in an overpayment, where I may be responsible for the resulting payment to the VA. I may be responsible for paying a portion of tuition for classes added late in the semester.** VA certification is subject to change without notice in response adjustments in class schedule.
- 6.** The Napa Valley College (NVC) Veterans Services Office does NOT determine eligibility or payment of VA Educational Benefits. For more information on my current eligibility I can go to <https://www.ebenefits.va.gov/ebenefits/homepage> or call (888) 442-4551.
- 7.** Chapter(s) 33 and 31 students who have a Certificate of Eligibility on file with the NVC Veteran Service Specialist will have a "Safe Code" assigned to their account to prevent classes being dropped before they are paid for by the VA. **Students in their initial enrollment or enrolling after having been absent for a year or more are required to turn in their Enrollment Certification Request before the Safe Code is applied.** Chapter(s) 33 and 31 students are responsible for any amount not paid by the VA.
- 8.** I must maintain Satisfactory Academic Progress in order to receive VA benefits and/or "priority registration" (See NVC Catalog for more information). Unsatisfactory progress will be reported to the VA.
- 9.** Grades of W (Withdrawal), F (Fail), NP (No Pass) and I (Incomplete), may result in a reduced payment or overpayment from the VA and/or tuition and fees owed to NVC.
- 10.** My rate of pursuit or enrollment status determines the amount of my monthly benefits. Payment rates are available through the GI Bill® website at <https://benefits.va.gov/gibill/>. Short term classes are reported to the VA according to the beginning and ending dates of those classes and this may affect my VA Education Benefits.
- 11.** Chapter(s) 30, 1606 and 1607 must verify my attendance on the last day of each month by calling; (877) 823-2378 or electronically at <https://www.gibill.va.gov/wave/index.do>.
- 12.** By signing this form, I authorize the release of any and all information concerning my VA benefits, class schedule, grade reports (transcripts), and personal information to college departments, instructors, the Department of Veterans Affairs and relevant offices.

**I HAVE READ, UNDERSTAND, AND AGREE TO EACH OF THE STATEMENTS LISTED ABOVE.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date