

# WORKNC-130: DISTANCE EDUCATION PEDAGOGY LEVEL 1

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## In Workflow

1. CEWD Division Dean (douglas.marriott@napavalley.edu)
2. Technical Review (krhyno@napavalley.edu; sethe.anderson@napavalley.edu)
3. Library Review (nmcenery@napavalley.edu)
4. Faculty Review (sethe.anderson@napavalley.edu)
5. Curriculum Committee Agenda (sethe.anderson@napavalley.edu)
6. Colleague (Colleague@napavalley.edu)

## Approval Path

1. Wed, 18 Jan 2023 18:35:42 GMT  
Douglas Marriott (douglas.marriott): Approved for CEWD Division Dean

## New Course Proposal

Date Submitted: Fri, 16 Dec 2022 02:14:39 GMT

**Viewing: WORKNC-130 : Distance Education Pedagogy Level 1**

**Last edit: Fri, 16 Dec 2022 02:14:38 GMT**

Changes proposed by: Christine Pruitt (christine.pruitt)

## SECTION A - Course Data Elements

### CB04 Credit Status

Noncredit

### CB22 Noncredit Category

Workforce Preparation

### Subject Code

WORKNC - Work Experience Noncredit

### Course Number

130

### Department

Work Skills Noncredit (WORKNC)

### Division

Career Education and Workforce Development (CEWD)

### Full Course Title

Distance Education Pedagogy Level 1

### Short Title

DE Pedagogy Level 1

### CB03 TOP Code

0899.00 - \*Other Education

### CB08 Basic Skills Status

NBS - Not Basic Skills

### CB09 SAM Code

C - Clearly Occupational

### Rationale

Industry need. This course trains faculty in aligning online courses with accreditation and Department of Education standards.

## SECTION B - Course Description

### Catalog Course Description

This course explores online learning theory, approaches to online course design, and strategies for supporting student success from within the structure of the four sections of the California Virtual Campus Course Design Rubric. Topics include backwards design, interaction, assessment, Open Educational Resources, and accessibility. Students will build sections of a sample course in Canvas Sandbox.

## SECTION C - Conditions on Enrollment

### Open Entry/Open Exit

No

### Repeatability

Not Repeatable

### Maximum Enrollment

25

### Grading Options

Pass/No Pass Only

### Allow Audit

Yes

## Requisites

## SECTION D - Course Standards

### Is this course variable hour?

No

### Total Instructional Hours

36

## Distance Education Approval

### Is this course offered through Distance Education?

Yes

### Online Delivery Methods

DE Modalities	Permanent or Emergency Only?
Entirely Online	Permanent
Hybrid	Permanent

## SECTION E - Course Content

### Student Learning Outcomes

**Upon satisfactory completion of the course, students will be able to:**

1. Identify and apply the principles of the California Virtual Campus Course Design Rubric.
2. Create pages, discussion, and assignments in Canvas.

### Course Objectives

**Upon satisfactory completion of the course, students will be able to:**

1. Develop a comprehensive course plan for a fully online or hybrid course.
2. Use the core features of the Canvas course management system to design an online or hybrid course.
3. Develop an introductory orientation module.
4. Develop a learning unit with clear objectives aligned to the course outcomes.
5. Design accessible course content.

6. Integrate Open Educational Resources and other material curated from the internet to support student learning.
7. Design formative and summative assessments to support and measure student learning.
8. Use a variety of communication tools, both within and external to Canvas, to support student success.

### Course Content

- Designing a Learning Unit Outline
- Aligning Module Objectives to Course-Level Outcomes
- Aligning Course Content with the CVC-Course Design Rubric
- Building in Canvas Sandbox
- Cognitive Load Theory
- Backward Design Strategy
- Culturally-Responsive Teaching
- Equity-Focused Design
- Trauma-Informed Teaching
- Authentic Assessments
- Welcome Letters
- Creating a Communications Plan
- Summative Assessments
- Grading Rubrics
- Student Self-Assessments
- Formative Assessments
- Instructor Feedback

### Methods of Instruction

#### Methods of Instruction

Types	Examples of learning activities
Lecture	Lectures combined with multi-media.
Discussion	Discussions of major topics.
Activity	Other methods include but are not limited to: presentations of sample content and design, collaborative learning, and other demonstrations of course building.

#### Online Adaptation

Types	Examples of learning activities
Lecture	Lectures combined with multi-media, including Canvas Studio and video conferencing tools such as Zoom.
Discussion	Discussion of major topics through Canvas Discussions boards, video conferencing, and Canvas Peer Review.
Activity	Other methods include but are not limited to: presentations of sample content and design, collaborative learning, and other demonstrations of course building utilizing Canvas Assignments, Canvas Wikis, and Canvas Sandbox.

#### Instructor-Initiated Online Contact Types

Announcements/Bulletin Boards  
 Chat Rooms  
 Discussion Boards  
 E-mail Communication  
 Telephone Conversations  
 Video or Teleconferencing

#### Course design is accessible

Yes

## Methods of Evaluation

### Methods of Evaluation

Types	Examples of classroom assessments
Class Participation	Students will participate in Canvas discussions.
Homework	Students will write in response to readings.
Other	Students will design Canvas pages.

## Assignments

### Reading Assignments

Students will read texts on online education research, online course design principles, and culturally responsive teaching.

### Writing Assignments

Students will write reflections on reading topics and experiences creating content for Canvas.

### Other Assignments

Students will design Canvas pages.

## SECTION F - Textbooks and Instructional Materials

### Material Type

Other required materials/supplies

### Description

This course utilizes content from Online Teaching & Design by CVC-OEI which is licensed under a Creative Commons Attribution 4.0 International License. Development of OTD materials was funded by a grant from the California Community Colleges' Chancellor's Office.

## Proposed General Education/Transfer Agreement

**Do you wish to propose this course for a Local General Education Area?**

No

**Do you wish to propose this course for a CSU General Education Area?**

No

**Do you wish to propose this course for a UC Transferable Course Agreement (UC-TCA)?**

No

Key: 3604