



VWT 275 - Winery Compliance and Recordkeeping Course Outline

Approval Date: 05/08/2007

Effective Date: 08/01/2007

SECTION A

Unique ID Number CCC000456225

Discipline(s)

Division Career Education and Workforce Development

Subject Area Viticulture and Winery Technology

Subject Code VWT

Course Number 275

Course Title Winery Compliance and Recordkeeping

TOP Code/SAM Code 0104.00* - Viticulture, Enology, and Wine Business* / B - Advance Occupational

Rationale for adding this course to the curriculum To offer a class on government compliance and recordkeeping that is not covered by other VWT classes.

Units 1

Cross List N/A

Typical Course Weeks

Total Instructional Hours

Contact Hours

Lecture 18.00

Lab 0.00

Activity 0.00

Work Experience 0.00

Outside of Class Hours 36.00

Total Contact Hours 18

Total Student Hours 54

Open Entry/Open Exit No

Maximum Enrollment

Grading Option Letter Grade or P/NP

Distance Education Mode of Instruction

SECTION B

General Education Information:

SECTION C

Course Description

Repeatability May be repeated 0 times

Catalog Description Introduction to federal, state and county laws and regulations for California wineries, including bonded winery establishment; winery operations recordkeeping; label compliance; government reporting.

Schedule Description

SECTION D

Condition on Enrollment

1a. Prerequisite(s): *None*

1b. Corequisite(s): *None*

1c. Recommended: *None*

1d. Limitation on Enrollment: *None*

SECTION E

Course Outline Information

1. Student Learning Outcomes:

- A. Applicable federal, state and local regulations.
- B. Sources of subject matter research materials.
- C. Technical writing styles appropriate to subject matter.
- D. Skills required in the workplace.

2. Course Objectives: Upon completion of this course, the student will be able to:

- A. Propose the establishment of a bonded winemaking facility.
- B. Arrange to acquire the required permits for a bonded winemaking facility.
- C. Create a system of winery operations recordkeeping.
- D. Demonstrate knowledge of the required elements for wine labels.
- E. Propose a wine label and seek approval.
- F. Prepare monthly reports of winery operations.
- G. Arrange for payment of excise tax.
- H. Set up a licensing arrangement with the California Alcoholic Beverage Control board.
- I. Prepare and submit State of California Board of Equalization quarterly reports and pay state tax.
- J. Arrange for compliance with county regulations.
- K.

3. Course Content

- A. Establishment of a bonded winemaking facility.
- B. Acquisition of required permits for a bonded winemaking facility.
- C. Winery operations recordkeeping.
- D. Required elements for wine labels.
- E. Label approval process.
- F. Monthly report of winery operations.
- G. Payment of excise tax.
- H. State of California Alcoholic Beverage Control board (ABC) licensing.
- I. State of California Board of Equalization quarterly reports and payment of state tax.
- J. County-level regulations.
- K.

4. Methods of Instruction:

5. Methods of Evaluation: Describe the general types of evaluations for this course and provide at least two, specific examples.

Additional assessment information:

A term paper is required.

Examples include:

-a term paper in which the student describes the acquisition of a bond for a bonded winemaking facility.

-a term paper in which the student describes compliance with wine labelling regulations.

Letter Grade or P/NP

6. Assignments: State the general types of assignments for this course under the following categories and provide at least two specific examples for each section.

A. Reading Assignments

Assigned reading from the class textbook (example: "Establishment of Winemaking Premises" from "Title 27" laws and regulations).

Assigned reading from class handouts (example: "Basic Mandatory Wine Label Requirements").

B. Writing Assignments

Writing:

Essay or short paper (example: a short term paper in which the student describes the acquisition of a bond for a bonded winemaking facility).

Essay or short paper (example: a short term paper in which the student describes compliance with wine labelling regulations).

C. Other Assignments

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7. Required Materials

A. EXAMPLES of typical college-level textbooks (for degree-applicable courses) or other print materials.

Book #1:

Author: US Government Code

Title: Title 27 'Wine'

Publisher: Department of the Treasury

Date of Publication: 2007

Edition: 1st

B. Other required materials/supplies.