

Summary

The District Technology committee has almost found its monthly and annual rhythm and is understanding its place within the governance structure of NVC. Post Covid, the committee was lacking in directives, specific roles, and executive sponsorship. In the subsequent years with the addition of the CIO and the VPAS, the DTC was given concrete directives that allowed it to identify key responsibilities within its charge. The committee formed a workgroup to help guide the development of the Technology Master Plan and the Total Cost of Ownership/ Technology Refresh Plan. These plans have been presented at the official committee meetings over the last year and are gradually being 'checked off' as they reach releasable states. The DTC has also been utilized within the NVC planning process, overseeing and commenting on technology needs regarding 67 strategic initiatives in the 24-25 year. The Committee has demonstrated its ability to effectively engage with the CIO and collaborate with Ellucian the consulting company, distribute information about the state of NVC's technology, provide input about NVC's technology needs, aggregate input from constituent groups in technology decision making, and even participate within the accreditation process. In Fall 2025, the committee will be responsible for participating in the final development of the Technology Master Plan, developing implementation guidelines for the technology refresh plan, developing mechanisms for budgetary recommendations, and providing recommendations on metrics for general technology usage and appropriate spending.

Some DTC milestones and operations history from 2024-2025

2024

Jan 19

- Discuss need and use of TMP planning committee as workgroup, overseen by DTC

Feb 23

- Presentation of TMP and TCO development and implementation plan
- Review revise AP/BP 3720
- Additional Presentation/Review of Minimum Classroom Standards document

March 15

- Divided roles and responsibilities involved in TMP development and implementation between Ellucian/ NVC
- Discussed role of DTC in NVC budget development and planning process (ranking/ commenting on feasibility of technology requests)

May 17 (Last meeting of Spring 2024)

- Empanel TMP steering committee
- Review Strategic Initiative on Teaching and Learning College
- Review DTC role in TMP
- Discuss committee goals for Fall 2024
- Check in with WiFi upgrade project

Sep 17

- Begin on NVC Technology Refresh plan by reviewing NVC technology inventory progress
- Establish/ revise TMP development timeline
- Establish directives for TMP Steering committee

Dec 13

- Approve Release of Draft TCO and Technology refresh plan

2025

Jan 24

- Review response to College Requirement 3 for Accreditation (TCO)

April 11

- Review DTC charge and activities
- Review strategic initiatives
- Approve/endorse/celebrate completed TCO and Refresh Plan

May 16 (current)

- Review Draft TMP
- Review Strategic Implementation AV Refresh Plan
- Review/revise DTC committee charge and identify goals for next semester

Developed: Spring 25

DTC General operations timeline

In addition to any standing items or regular business, the general annual operations of the District Technology Committee should include:

Fall	First meeting	Review committee goals and charge
	October/November	Review prioritization rubric for technology requests anticipated from within NVC's unit planning process.

Spring	Week of Feb 10	Receive technology SI and OC requests for review
	March 24	Comments / recommendations on SI and OC requests due to PC and RPIE
	End of Spring	Review committee goals, identify goals for following year, prepare annual report, refresh committee charge

Dates provided by Planning Committee
[Planning and Resource Allocation Timeline](#)

Graphically

