

The logo for Napa Valley College features a stylized green mountain range with a cluster of purple grapes in the center. Below the graphic, the text "NAPA VALLEY COLLEGE" is written in a gold, serif font. Underneath that, "TECHNOLOGY COMMITTEE MEETING" is written in a black, sans-serif font.

NAPA VALLEY COLLEGE  
TECHNOLOGY COMMITTEE MEETING

Minutes

November 5<sup>th</sup>, 2021

1:00pm – 2:30pm

<https://napavalley-edu.zoom.us/j/99205514123?pwd=dXVFSG1Gek1jNUpYbjdNS2Q4RzQ0UT09>

## 1.0 Call to Order

**Start Time:** 1:06pm

**Present:** Jose Sanchez, Stan Hitchcock, Christopher Farmer, Brandon Tofanelli, David Soto Gonzalez, Regina Orozco, Melinda Tran, Daniel Vega

**Note:** Diane Van Deusen and Roger Clague were unable to attend. Stan ran the meeting today.

## 2.0 Introduction of Guests

Ryan Poorman and Daniel were guests.

## 3.0 Adoption of Agenda

Motion by Chris farmer, second by David Soto Gonzalez

## 4.0 Approval of Minutes

4.1 October 22, 2021

Motioned by Jose Sanchez, seconded by Regina Orozco

## 5.0 Public Comments/Announcements

N/A

## 6.0 Discussion Items

### 6.1 Data Governance

The Data Governance conversation has been tabled for the next meeting for now. Stan was able to attend the webinar that Roger shared. He learned that it's sort of an all-encompassing thing to manage data. It is a big hot button issue. It's getting a lot of worldwide attention as well. Stan is anxious to get into the nitty-gritty of the new SharePoint and Teams forms. Brandon asked about setting up the form to email a specific person. Jose noted that this can be configured when the form is setup. Jose and Brandon will meet outside of the District Technology Committee to discuss things further.

## **6.2 Technology Plan**

This has been tabled for the next meeting.

## **6.3 Survey Instruments**

This has been tabled for the next meeting.

## **6.4 Active Projects**

Stan asked Jose and Daniel for updates to active projects.

On the network side, upgrades are happening for fiber connections between various buildings. There will be more Wi-Fi units throughout the campus to provide better connection speeds etc. Another project is the cloud migration that is ongoing. The original fiber was only 1gb and now that fiber will be bumped up to 10gb of speed between buildings. There are also areas that do not have Wi-Fi access points that will have to be added. A way that it was explained is that at the end, "it's a freeway being built, but we still need to better the traffic..."

Chris Farmer asked how the work was being funded. Daniel knows of two different funds that might be covering the cost. The Student Technology fee and Covid funds are being used because of how now the access to those machines is coming from outside the network.

Stan asked about other projects. Jose noted that there is a need to re-engineer the new VPN. Ellucian changed the way they want to do it. Rather than direct connections to the network, database and reporting services will need to be converted to the cloud too. Functionality testing is happening now. Jose noted that the college can take advantage of the hosted infrastructure. The college is still doing work for the new CMS (Central Management System) but this is being handled by the Communications Office. There will be a new Intranet and Team Infrastructure being configured. This is so the public and employee worlds can be separated. Campus Police was a good first candidate for that. Counseling has also been using Canvas to conduct daily business operations. Teams and the Intranet are more manageable by every day users. Good headway is being made.

As a campus we have not had a good campus site standard for Audio-Visual (AV) technologies. One piece that IT has used over the years has been a Kramer Scaler Switcher. This new standard is about taking that scaling switcher. A proof-of-concept setup is installed in the Board Room and being tested. We are almost ready for a "show and tell", hoping to have this in place by sprint of 2022. Brandon had a question. He noted that the Distance Education team is partnering with the Equity and Inclusivity on Covid related restrictions/regulation. Is it still best to use the Intranet or would it be best to utilize Teams? Jose explained, "It kind of

depends on the need...if you're wanting to put stuff up as a web format, Intranet site is the way to go, if it is a small workgroup of people and forms are involved, we can use Teams..."

## **6.5 Committee Reports**

- ***Colleague Core (Jose)***

The Colleague CORE team is only concerned with getting the migration completed. This was started three weeks ago and there is a team of 4 people that have regular meetings to discuss everything. We use reporting services to inform us. If it isn't working flawlessly when we go to the cloud, it will not work at all. Once we go to the cloud, all of that becomes a managed service and is always kept up to date. Stan shared that from an end-user standpoint, he likes Self-Service. Chris asked a follow up question, "For reporting services are we looking at an SQL base or what? Jose would love for us to shift to Microsoft power apps and Microsoft VI; however, we still need SQL reporting services and the core to build various data sets. We want to keep reporting services going at this point. In the immediate future we will continue to use reporting services...As we move forward with API, workflows can become more digital and incorporate more power automation. With this we can get to being paperless and concise workflows. Chris noted that he heard that Sierra college was moving away from TracDat, and Daniel heard Berkely was moving to power VPI as well. Colleges are moving away from internal physical hardware on campus because pricing has now changed and things are not as expensive. The College and IT is now moving to that cloud first approach.

- ***Educational Technology Committee (Stan)***

Stan noted that the ETC is not off to a good start. As a representative of the subcommittee, he met with the Academic Senate to discuss bringing ETC and DTC together so that it is one Committee. Combining groups means a renewed focus. Stan is very optimistic on the outcomes of this joint Committee.

## **7.0 Action Items**

N/A

## **8.0 Next Meeting**

November 19, @ 1:00pm

## **9.0 Adjournment**

**End time: 1:41pm**

**Distribution**

*Roger Clague – Co-Chair  
Stanley Hitchcock – Co-Chair  
Diane Van Deusen  
Regina Orozco  
Melinda Tran  
Vacant – Acad. Senate Rep*

*Jose Sanchez  
Brandon Tofanelli  
Patricia Morgan  
Christopher Farmer  
David Soto Gonzalez*

**Agenda & Minutes Only**

*Eileene Tejada  
Martin Shoemaker  
Douglas Roberts  
Amber Wade  
Dr. Ronald Kraft*

**Bulletin Boards**

*Administrative Bldg.  
ASNVC Office  
Classified Lounge  
Faculty Lounge*

**Topic:** District Technology Committee

**Time:** Sep 4, 2020 02:30 PM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/95374912990>

Or iPhone one-tap (US Toll): +16699006833,95374912990# or  
+12532158782,95374912990#

Or Telephone:

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+1 646 876 9923 (US Toll)

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