



NAPA VALLEY COLLEGE
TECHNOLOGY COMMITTEE MEETING
Minutes

April 1st, 2022
1:00pm – 2:30pm

<https://napavalley-edu.zoom.us/j/98115815858?pwd=YnpDVG45TVoydHoyeFBvRStYeXY1Zz09>

1.0 Call to Order

Start Time: 1:09pm

Present: Mary Manning, Ryan Poorman, David Soto Gonzalez, Robert Miller, Patti Morgan, Melinda Tran, David Prince, Regina Orozco, San Lu, Brandon Tofanelli, Daniel Vega, Oscar De Haro, Robert Van Der Velde, Stan Hitchcock, Diane Van Deusen, Choolwe Kalulu and Chris Farmer.

2.0 Introduction of Guests

All guests were welcomed: David Prince, Mary Manning, Robert Miller, Daniel Vega, Choolwe Kalulu and Robert Van Der Velde.

3.0 Adoption of Agenda

Motioned by Patti Morgan, second from Chris farmer, all members agreed.

4.0 Approval of Minutes

4.1 November 19, 2021

Motioned by Patti Morgan, seconded by Stan Hitchcock

5.0 Public Comments/Announcements

N/A

6.0 Discussion Items

6.1 Hardware Upgrades **- Boardroom upgrades**

Daniel discussed upgrades to the Boardroom and noted that it was the most difficult to upgrade. Now it is managed by Kramer systems so that IT Staff can remote into devices and troubleshoot them as needed. The reason the Boardroom was upgraded is that because it is used as a command center when emergencies happen.

- Classrooms 1400 & 1600

Projectors and screens have been installed in both classrooms. When faculty walk into classroom, they touch the iPad the screen comes down, the PC is default, but laptops and others can be selected. Once instruction is done, they will be able to touch the power off button and that powers everything down, so it is ready for the next person to come in. Oscar asked when they will be available. Dr. Parker wanted Faculty to take a tour. We are waiting on a reshipment of the podiums and Audio-Visual cabinets for the large format classrooms, however, once everything is in, we will almost be ready for testing.

6.2 Fiber and Wi-Fi Upgrades and Replacement

Daniel discussed how IT along with AMS.NET, tested the fiber connections that come from the buildings to the 1500 building at 10gb speeds. Majority of these failed. The step after is replacing fiber so we can have 10gb speed between the buildings. It is about \$136k and includes most of the campus. Patti asked about the Arts building and Machine Tool. Daniel confirmed that those buildings have all been added. The Wi-Fi upgrade is being discussed. We will be meeting with the Associated Student Body to see if it can be funded through the student technology fee. This will include the south parking lot as well to make it more convenient for students. The cost of this is about \$243k, however there are enough funds in the student technology fee for this already.

6.3 Cloud Migration

The ERP system is moving to the cloud now. have been in the planning phase for 2 years. The goal is to have Colleague in the Cloud before the small semester. We have already paid a monthly subscription to move things to the cloud. Patti asked – when we move to the cloud – will we have faster access? This is also self-service. Daniel noted, we are also getting 10gb provided by CENIC. It is our understanding we will lose a lot of way to manipulate data for our programs _ Mary manning. Talking about SQL queries. It gives FA ability to grab information Adhoc as needed. SSR – second phase to the migration.

6.4 Security

Daniel also noted the following. IT is also looking at looking dual authentication. Brandon asked if it would affect 3rd party applications through Canvas? The authentication will only happen once. Chris Farmer asked, if this security have an option to remember this device for 30 days. He also asked other clarifying questions. "...Let's say I am a student with no phone, how do we do this? This is where we would discuss with ASNVC student board. If they are on an iPad or something have the ability for them to get into their email. when I log into google accounts, it sends an SMS message to my phone or an email to my Gmail account. Patti asked... "Say you don't have a cell phone, then what do we do?"

Sheree added to the chat, "This is where we have a physical token that could be connected to their student ID card..." Stan asked for timeline. Daniel noted that the best timeline scenario is a year from now.

6.5 Training Topics

- MS Teams/Outlook/Office

Daniel noted the following. Last Flex Day we had a MS training. Was very broad. Maybe once a month training... (outlook, teams, SharePoint and more) Math department uses teams a lot. We didn't go with it when the pandemic hit. Chancellors' office is paying for zoom at this time. not sure how long they will do it. in the meantime, we can get everyone trained on Teams. Patti – while on large meetings can we is there a way to teach groups, clubs and all. When would we be able to start this training? There is so much functionality that we should take advantage of. Want to build curriculum for a year long for. Training Fridays perhaps. Brandon – one of the things that make zoom so powerful. Canvas and MS have already made that deal. Some colleges are using teams already instead of zoom. Want to put a date out there for the changeover.

- Single-Sign-On Dashboard

When you login, there will be a window that pops up that says as a student, this is what you have access to. (everything) we want to make sure the fiber is done, then all the resources

6.6 Review of DTC Roles and Responsibilities

Stan wanted to discuss the group being a District standing Committee. This means we are mandated by the Brown Act and with that we have distinct responsibilities. We are the go-to and we are supposed to report back to our constituency groups. Stan is looking forward to a lot of the ongoing work that will be had. At the next meeting, we can discuss the computer refresh, other ongoing projects as well as the Technology Master Plan.

7.0 Action Items

N/A

8.0 Next Meeting

April 22, 2022

Chris Farmer would like to further discuss leasing program options when discussing the replacement plan. Ryan also asked why our security issues are

not being taken care of immediately instead of wasting money for various on campus services.

9.0 Adjournment

End Time: 2:04pm

Motioned by Chris Farmer, seconded by Stan Hitchcock

Distribution

Oscar De Haro – Co-Chair
Stanley Hitchcock – Co-Chair
Diane Van Deusen
Regina Orozco
Melinda Tran
Vacant – Acad. Senate Rep

San Lu
Brandon Tofanelli
Christopher Farmer
David Soto Gonzalez

Agenda & Minutes Only

Eileene Tejada
Danielle Alexander
Jim Reeves
Amber Wade
Dr. Robert Frost

Bulletin Boards

Administrative Bldg.
ASNVC Office
Classified Lounge
Faculty Lounge

Topic: District Technology Committee

Time: Sep 4, 2020 02:30 PM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/95374912990>

Or iPhone one-tap (US Toll): +16699006833,95374912990# or
+12532158782,95374912990#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

Meeting ID: 953 7491 2990

International numbers available: <https://cccconfer.zoom.us/u/amlABdfVe>

Or Skype for Business (Lync):

SIP:95374912990@lync.zoom.us