



Request for Information (RFI)

RFI No(s): N/A

TO: Respondents for Commercial Kitchen Rental RFI	FROM: Napa Valley Community College District 2277 Napa-Vallejo Highway Napa, CA 94558
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PROJECT: **Commercial Kitchen Facility Use/Lease** ISSUE DATE: **February 21, 2025**

PROJECT NUMBER(S): **N/A**

RFI #01: **Building Earthquake Retrofit Standards:** We spoke with the Plans & Permit Supervisor, regarding the earthquake retrofit requirement. He confirmed that our building is compliant with current standards. He also reviewed the request in the RFI and mentioned that to provide further comment, he would need more information from NVCCD regarding any specific certifications the college may require for the building. ***Could you clarify if there is a specific document or certification needed to confirm the building's compliance?***

NVCCD Response: *For the purposes of this RFI, a statement of meeting this standard is sufficient. If supporting documentation is immediately available regarding seismic retrofit standards, that can be optionally attached.*

RFI #02: **Square Footage Question:** The proposal states that the space must accommodate up to 24 persons. ***Do you have a specific square footage per student in mind or any guidelines we should follow to ensure compliance with the requirements?***

NVCCD Response: *The space allocated to instruction or service areas should be approximately 20 sq. ft. per student.*

RFI #03: **Parking spaces to accommodate no less than 25 vehicles:** We have 30 parking spaces available. In the event that these spaces are occupied, we have ample street parking in very close proximity to the building. ***Can this be considered as meeting the parking requirements?***

NVCCD Response: *The requirement for adequate parking spaces can be met if the spaces are within a short walk of the building entrance, whether in a private or public area.*

RFI #04: **Access & Availability vs. Exclusivity & Dedicated Space:** Our kitchen operates as a commissary kitchen, meaning it is a shared-use facility where multiple tenants have access to designated areas and shared equipment. While you will have dedicated space, certain equipment within your area may also be available for use by others as part of our shared kitchen environment. ***Would NVCCD accommodate working in a commissary kitchen, with dedicated space exclusive to the students?***

NVCCD Response: The use of a "shared" space may be considered with mutually agreeable operational arrangements.

RFI #05: **1,000 Square Foot Dining Area for Events and Restaurant Activities:** The proposal requires a 1,000-square-foot dining area for events and restaurant activities. This area is currently available for use by others in the building for training and events. ***If we prioritize your usage of the space, would this meet your requirement for the events and restaurants area?***

NVCCD Response: The use of a "shared" space may be considered with mutually agreeable operational arrangements.