



Petition for High School to College Credit

Please print clearly in black or blue ink only. All blanks must be filled-in for this form to be considered.

NVC Student ID#
 (7 digit number assigned by the college for identification)

Student Name: _____
First MI Last

Mailing Address: _____
City State Zip

Email _____ **Phone** _____

Students may request classes to be changed from High School Credit to College Credit. Units completed prior to spring of 2015 will require payment in advance. Please ask for a copy of your unofficial transcript, present this to the cashier's window (if applicable) and return the receipt and transcript to Admissions & Records to process the request.

Number of semesters that you are requesting High School units to be changed to College Credit: _____

Number of units requested to be changed: _____

List all the courses in each semester/s you plan to change from High School credit to College credit:

Course	Semester/Session	Course	Semester/Session	Course	Semester/Session
Ex. Math 90	Spring 2010				

Student Signature _____

Date: _____

Note: Submit this form to the Admissions & Records Office. Please wait 5 business days after submission to request official transcripts.

For Office Use Only

Business/Cashier's Office Receipt # _____

Classes to be changed and semesters indicated on the form

Request for Transcripts submitted

Date submitted: _____ Date processed: _____

Notes: _____
