

ESL-55: ESL READING, WRITING AND GRAMMAR 1

Effective Term

Fall 2026

CC Approval

12/05/2025

AS Approval

12/11/2025

BOT Approval

12/18/2025

COCI Approval

03/05/2026

SECTION A - Course Data Elements
CB04 Credit Status

Credit - Non-degree Applicable

Discipline

Minimum Qualifications	And/Or
English as a Second Language (ESL) (Master's Degree)	

Subject Code

ESL - English as a Second Language

Course Number

55

Department

English as a Second Language

Division

Language and Developmental Studies (LADS)

Full Course Title

ESL Reading, Writing and Grammar 1

Short Title

ESL Read, Write and Grammar 1

CB03 TOP Code

4930.87 - English as a Second Language - Integrated

CIP Code

16.1701

CB08 Basic Skills Status

BS - Basic Skills

CB21 Prior Transfer Level

D - Four levels below transfer

CB09 SAM Code

E - Non-Occupational

Rationale

Changed unit value of class lecture hours.

SECTION B - Course Description

Catalog Course Description

This course is the reading, writing, and grammar component of level 1 of the ESL program. Students will study basic English reading, writing, and grammar skills. They will read short articles and texts and write short paragraphs using simple and compound sentences in English.

SECTION C - Conditions on Enrollment

Open Entry/Open Exit

No

Repeatability

Not Repeatable

Grading Options

Letter Grade or Pass/No Pass

Allow Audit

Yes

Requisites

SECTION D - Course Standards

Is this course variable unit?

No

Units

4.00

Lecture Hours

72

Outside of Class Hours

144

Total Contact Hours

72

Total Student Hours

216

Distance Education Approval

Is this course offered through Distance Education?

Yes

Online Delivery Methods

DE Modalities	Permanent or Emergency Only?
Entirely Online	Permanent
Hybrid	Permanent

SECTION E - Course Content

Student Learning Outcomes

Upon satisfactory completion of the course, students will be able to:	
1.	Express self clearly in writing using grammatically correct simple sentences with simple present, present progressive and simple past verb forms.
2.	Write narrative and descriptive paragraphs using present and past verb forms.

3. Improve English reading fluency, increase vocabulary, and develop critical thinking skills by writing and reading regularly in English.

Course Objectives

Upon satisfactory completion of the course, students will be able to:	
1.	Expand on readings by maintaining a reading log or journal.
2.	Show comprehension of ideas from assigned readings and make connections to larger themes.
3.	Identify new vocabulary within context.
4.	Apply new vocabulary in speaking and writing.
5.	Use printed and online English/English dictionaries, identifying parts of speech and differentiating among definitions to find the ones that apply to specific uses and contexts.
6.	Show understanding of simple sentence structure using capitalization and punctuation.
7.	Develop basic understanding of sentence boundaries, learning about fragments and run-on sentences and how to correct them.
8.	Form compound sentences using coordinate conjunctions.
9.	Write, organize, and develop simple paragraphs.
10.	Write summaries and insights about readings in a reading log or journal.
11.	Correctly use simple verb tenses.
12.	Use the verb "Be" in present and past tenses.
13.	Show understanding of simple present, present progressive, and simple past tense verb tenses in affirmative statements, negatives statements, and questions.
14.	Use simple present, present progressive, and simple past verb tense structures in speaking and writing.
15.	Apply other basic grammatical structures introduced in the course including singular and plural nouns, prepositions of time and place, pronouns (subject, object, and indirect object), use of "there is/ there are", adverbs of frequency, and possessive nouns and adjectives.
16.	Identify basic parts of speech (noun, verb, adjectives, and adverbs).

Course Content

1. Reading Skills & Strategies
 - a. Reading logs and Journals
 - b. Short readings
 - c. Comprehension exercises
 - d. Reading skills (skimming, scanning, identifying main themes) exercises
 - e. Fluency reading activities (timed reading and words per minute count)
 - f. Extension of reading ideas and themes
 - g. Dictionary practice and exercises (print and online)
 - h. Short books
2. Writing Skills & Strategies
 - a. Basic capitalization and punctuation, including sentence boundaries, fragments and run-ons
 - b. Basic syntax for simple statements and questions
 - c. Basic paragraph organization and development
 - d. Compound sentences using coordinate conjunctions
 - e. Simple grammar revisions
 - f. Student self-editing and peer editing of writing
 - g. Proofreading practice
3. Grammar Skills & Strategies
 - a. Verb "to be" in present and past tense
 - b. Present simple and progressive tenses
 - c. Simple past tense including irregular verbs
 - d. Yes/No and WH (information) questions
 - e. Singular and plural noun forms
 - f. Prepositions of time and place
 - g. Subject, object, and indirect object pronouns
 - h. Use of there *is/there are*

- i. Possessive nouns and adjectives
- j. Basic parts of speech (noun, verb, adjective, adverb)

Methods of Instruction

Methods of Instruction

Types	Examples of learning activities
Activity	Students engage in interactive or reading, writing, and grammar exercises to practice new concepts.
Discussion	Discuss new concepts and selected readings.
Lecture	Teacher leads discussion to introduce and explain new concepts.
Group Work	Students actively participate in pairs and/or groups to complete classroom exercises and to practice and demonstrate understanding of content covered in class.

Instructor-Initiated Online Contact Types

Announcements/Bulletin Boards
 Chat Rooms
 Discussion Boards
 E-mail Communication
 Telephone Conversations
 Video or Teleconferencing

Student-Initiated Online Contact Types

Discussions
 Group Work

Course design is accessible

Yes

Methods of Evaluation

Methods of Evaluation

Types	Examples of classroom assessments
Exams/Tests	Grammar Unit tests: For example, tests on present tense of be, simple present tense, present progressive tense, past tense of be, simple past tense. Other grammar topics (pronouns, contractions, prepositions, etc.) will be included within the tests. Final Exam: A comprehensive test that covers all the grammar taught in the course.
Quizzes	Vocabulary quizzes: For example, identifying the meaning and/or parts of speech of 10 vocabulary words selected every week by the instructor or students. Short quizzes of class readings of a book (e.g., <i>The Kite Flyer</i>) to assess basic comprehension and vocabulary. 4-6 grammar quizzes. Example: A short unit test (25 items) on simple present tense.
Other	4-5 paragraphs with revisions. Example: Write about your typical day, write about what you and friends and family are doing these days, etc. Students will be assessed based on use of simple paragraph conventions, like use of topic and summarizing sentences, as well simple sentence construction and consistent application of grammar introduced in the course. Example: Assigned exercises from the grammar or writing textbook. Maintenance of a Reading Log to account for reading outside of textbooks. Example: Students will be assessed on amount of reading (averaging 20 minutes) and quality of their summaries with short personal insights.

Assignments

Reading Assignments

Example: Read Assigned text material and complete exercises.

Example: Read pages from a book like *The Kite Flyer and Other Stories*, answer basic comprehension questions and find definitions of vocabulary words.

Example: Record outside reading in a Reading Log with short summaries and insights.

Writing Assignments

Example: Prewrite, write, edit and then rewrite paragraphs. Topics may include writing about a typical day for you and someone you know, writing about what you and another person are active in these days, and/or writing about a past event in your life.

Outside-of-Class Assignments

Complete all other assigned exercises.

SECTION F - Textbooks and Instructional Materials

Material Type

Textbook

Author

Broukal, M.

Title

Weaving It Together 1: Connecting Reading and Writing

Edition/Version

4th

Publisher

Heinle-Cengage

Year

2010

Material Type

Textbook

Author

Azar B.S. and S. A. Hagen

Title

Basic English Grammar

Edition/Version

4th

Publisher

Pearson Longman

Year

2014

Material Type

Textbook

Author

Keller, R

Title

The Kite Flier and Other Stories

Publisher

New Readers Pr

Year

1992

Material Type

Textbook

Author

Beaumont, J.

Title

NorthStar 1 Reading and Writing

Edition/Version

4th

Publisher

Pearson Education ESL

Year

2017

Material Type

Textbook

Author

Richards, J.C.

Title

Interchange Intro

Edition/Version

5th

Publisher

Cambridge University Press

Year

2017

Material Type

Other required materials/supplies

Description

1. Portfolio notebook
2. Recommended: English/English dictionary

SECTION G - Diversity, Equity and Inclusivity

How does your course and/or course outline of record reflect strategies for accommodating and engaging diverse student populations, advancing equitable outcomes, and fostering inclusion for all students?

Needs DEI Statement.

Course Codes (Admin Only)

CB00 State ID

CCC000616370

CB10 Cooperative Work Experience Status

N - Is Not Part of a Cooperative Work Experience Education Program

CB11 Course Classification Status

Y - Credit Course

CB13 Special Class Status

N - The Course is Not an Approved Special Class

CB23 Funding Agency Category

Y - Not Applicable (Funding Not Used)

CB24 Program Course Status

Not Program Applicable

Allow Pass/No Pass

Yes

Only Pass/No Pass

No