



**Viticulture and Winery Technology Foundation
Board of Directors
February 15, 2018
5:00 p.m. – 6:30 p.m., Room 3310
AGENDA**

- 1.0 Call to Order**
- 2.0 Roll Call**
- 3.0 Adoption of Agenda**
- 4.0 Approve New Director: Michael Baldini.**
Governing Board member Michael Baldini was appointed to the VWTF Board by the Board of Trustees at its January 18, 2018 meeting.
- 5.0 Public Comment**
- 6.0 Approval of Minutes – 12/7/17**
- 7.0 Managing Director’s Report**
- 8.0 INFORMATION AND DISCUSSION ITEMS**
 - 8.1 Vineyard Management (5 Minutes)**
Molly Hodgins, VWT instructor, will update the directors on the vineyard and vineyard operations. Her report may include expectations for the season, estimated yield, and health.
 - 8.2 Wine Production (5 Minutes)**
Paul Gospodarczyk, VWT instructor, will update the directors on the winery and winery operations. His report may include anticipated production and the production calendar.
- 9.0 ACTION ITEMS**
 - 9.1 NVC Foundation Campaign (10 Minutes)**
Napa Valley College Foundation President Bill Hardy, Director Ira Schwartz, and Executive Director Anne Branch will provide and update on the campaign. It is recommended that the Board of Directors endorse the campaign.

9.2 Marketing Plan (10 Minutes)

It is recommended by the Marketing Plan Ad Hoc Committee, appointed in August 2017, that the Board of Directors approve the Marketing and Sales Plan as presented.

Committee Members: Claudette Schatto, Wine Marketer; Paul Gospodarczyk, VWT instructor; Paul Wagner, VWT Instructor.

9.3 Payroll Processing (5 Minutes)

It is recommended that the Board of Directors approve a transfer of payroll processing for Chris Mraz from the District to the NVC District Auxiliary Services Foundation payroll processing so that his pay increase, approved in Summer 2017, can be implemented.

9.4 Treasurer's Report (15 Minutes)

9.4.1 Review and approval of Quarterly Financial Reports

9.4.2 Review and approve 2016/2017 Tax Returns

9.5 2017/2018 Final Budget (15 Minutes)

9.5.1 Review and approval of the 2017/2018 Final Budget

10.0 Adjournment

Future Meetings: 5/3/18