



**Viticulture and Winery Technology  
Foundation Board of Directors  
February 15, 2018, 5:00 p.m. – 6:30 p.m. Room 3310  
MINUTES - proposed**

**1.0 Call to Order**

Board Chair Ronald Kraft called the meeting to order at 5:06 PM

**2.0 Roll Call**

**Present:** Ronald Kraft, Robert Parker, Paul Gospodarczyk, Molly Hodgins, Patrick Burke, Deborah Leal, Michael Baldini

**Guests/ Staff:** Anne Branch, Dianna Chiabotti, Carollee Cattolica, Cynthia Gosling

**3.0 Adoption of Agenda**

Motion to adopt agenda with edits:

- Move Item 9.1 to after 7.0 Managing Director's Report
- Add Information Item: Endowed Faculty Position

M/S/C (Baldini, Burke) Unanimously approved

**4.0 Approve New Director: Michael Baldini.**

Motion to approve appointment of Governing Board member Michael Baldini to the VWTF Board.

M/S/C (Burke/Gospodarczyk) Unanimously approved

**5.0 Public Comment**

No public comment

**6.0 Approval of Minutes – 12/7/17**

Motion to approve minutes with edits:

- add Bill Hardy as present;

M/S/C (Burke/Hodgins) Unanimously approved

**7.0 Managing Director's Report**

Managing Director provided a report regarding legal review of the Master Agreement.

**Reordered Agenda Item 9.1 -- Action Item: NVC Foundation Campaign**

Anne Branch, Executive Director of the NVC Foundation, presented a preliminary video on their NVC Foundation's upcoming capital campaign to support Viticulture and Winery Technology facilities. Expansion of the VWT campus area is needed to meet the needs of an increasing number of students. There was a discussion regarding potential edits and the next steps.

Motion to support the Viticulture and Winery Technology Foundation campaign.

M/S/C (Gospodarczyk/Hodgins) Unanimously approved

## **8.0 INFORMATION AND DISCUSSION ITEMS**

### **8.1 Vineyard Management**

Molly Hodgins, VWT instructor, provided an update on vineyard management. Pruning is a primary current vineyard activity and recent weather is causing challenges including early budding followed by cold weather creating frost. Ms. Hodgins expressed the need for frost protection and requested a budget consideration for a vineyard fan. M. Hodgins reported that the new water pump is on its way.

### **8.2 Wine Production**

Paul Gospodarczyk, VWT instructor provided a report on the winery and wine operation. A primary challenges it the schedule of classes vs. schedule of wine making and an additional challenges of not having a full time assistant winemaker. There will be a potential winery meeting at Bumpy Camp. Mr. Gospddarczky announced that the NVC Estate wines have received good reviews.

Mr. Gospodarczyk also proposed and lead a discussion on an endowed marketing chair position. It would be an additional faculty member and integrate sales and marketing into curriculum. The role would be working with students but also the industry and community. Mr. Gospodarczyk will work on a budget impact and bring to the next meeting.

## **9.0 ACTION ITEMS**

### **9.1 NVC Foundation Campaign – reordered item, see above**

### **9.2 Marketing Plan**

Motion to approve the Marketing and Sales Plan with revision based on edits recommended.

M/S/C (Baldini/Burke) Unanimously approved

### **9.3 Payroll Processing )**

Motion to approve transfer of payroll processing for Chris Mraz from the District to the NVC District Auxiliary Services Foundation payroll processing so that his pay increase, approved in Summer 2017, can be implemented.

M/S/C (Baldini/ Burke) Unanimously approved

### **9.4 Treasurer’s Report**

9.4.1 Motion to approval of Quarterly Financial Reports

M/S/C (Burke/Baldini) Unanimously approved

9.4.2 Motion to approve 2016/2017 Tax Returns

M/S/C (Baldini/ Burke). Unanimously approved

### **9.5 2017/2018 Final Budget**

9.5.1 Motion to approved the tentative 2017/2018 Tentative Budget as Final Budget

M/S/C (Baldini/ Burke). Unanimously approved

## **9.0 Adjournment**

Meeting adjourned at 6:36 PM