



**Viticulture and Winery Technology Foundation
Board of Directors Meeting
July 11, 2016
5:00 p.m. – 6:30 p.m., Room 1530**

1.0 CALL TO ORDER - 5:06 PM

2.0 Roll – Call – Those Present: Ronald Kraft, Pat Burke Paul Wagner, Robert Parker, Rafael Rios.
Staff present: Carollee Cattolica. **Guests Present:** None. **Absent:** Debbie Cali Leal.

3.0 Adoption of Agenda – Agenda adopted by directors.

4.0 Public Comment - No public comments.

5.0 Approval of Minutes - Minutes for May 5, 2016 were approved as submitted.

6.0 Treasurer’s Report

Robert Parker presented the treasurer’s report. No significant change. The donation received from Whole Foods has not been transferred from DAS to VWT yet, because VWT is not yet set up to accept donations. There is no deduction fee for going through DAS.

Retail bottling products expenses are covered by VWT Foundation and operating expenses should not be covered. Discussed appropriate expenses to cover other than operational expenses through VWT.

Auditors will file form to change fiscal year to be July 1 through June 30. IRS cannot file before July 1st. Can file September 15th (15th day of the 4th month) according to lead auditor John Dominguez. Auditors will abate penalties and interests. Formal notification will be received within 90 days.

According to Expenses page 5 of 6, Bank of Napa processing fee is incurred when individuals purchase wine from our website.

7.0 Managing Director’s Report

Ann Reynolds will meet for full audit of records in the next couple of weeks.

Discussed moving away from the use of non-college wine at events.

8.0 INFORMATION AND DISCUSSION ITEMS

8.1 NVCF Wine Institute Developing Campaign

Interest in sub-committee of 13 or 14 people for tasting room.

Interim report was presented to the Board. A wine pavilion would unify the buildings. Fundraising of \$10,000,000 needed, \$2,000,000 to \$5,000,000 possible. Discussed the proposed November 5, Saturday evening NVC Foundation Gala benefitting the VWT Program at the college.

8.2 Wine Sales and Production

Twenty-eight cases of wine were sold through the summer operations – mostly sold Rose and Pinot Noir. Whole Foods orders are steady. Effort is being made to branch out from Whole Foods.

Crops are showing more average numbers. For 2013-2014, 20 tons was typical number. This year, 18-20 ton range. Last year around 11 tons, same as everyone else in the valley.

Expansion possibilities if more water and waste can be received from the City of Napa. On the winery side, city water should have been treated.

8.3 VWT Program – New Faculty

The proposed new faculty member not yet approved by the Board. It was a good search and talent pool.

8.4 Tasting Room

The Tasting Room is not open yet. Will use this area as a lab this fall. It was suggested that the PAC lobby would be the second destination as a tasting room. Upper Valley campus is trying to bring it up Valley and would be run by an instructor. Tasting Room may be open at events, performances, use as a venue, and profits could be shared. Tasting would be free, glass and bottle could be sold. Premises would not be the whole campus. We must apply for a permit to do this. Furniture can be donated for the Performing Arts Center Tasting Room.

9.0 ACTION ITEMS

9.1 Allocation of Promotional and Publicity related College Wine

9.2 Annual Budget

9.3 Election of Officers – Vice Chair

Rafael Rios will serve July through June.

10.0 Announcement of Future Meetings

11.0 Future Agenda Item(s)

12.0 Adjournment