



Agenda

**District Auxiliary Services Foundation
Board of Directors
September 6, 2016 at 4:00 – 5:00 pm**

Napa Valley Community College
President's Office, Rm. 1530
2277 Napa-Vallejo Hwy.
Napa, CA 94558

1.0 CALL TO ORDER

- 1.1 Roll Call
- 1.2 Adopt Agenda

2.0 PUBLIC COMMENT

3.0 APPROVE MINUTES OF 6/7/16

4.0 GOVERNANCE

- 4.1 Revise Bylaws
Revise DAS Foundation bylaws regarding membership – replace Director of the Office of Institutional Advancement with Appointee of the Board of Trustees.

5.0 RESOURCE DEVELOPMENT – Project Updates & Authorizations

- 5.1 NVC Café
- 5.2 Bookstore
- 5.3 Vending Services RFP
- 5.4 Mt. Veeder Lease
- 5.5 Napa Broadcasting
- 5.6 Upper Valley Center RFI
- 5.7 VWTF: Tasting Room at Performing Arts Center
- 5.8 Campus Housing

6.0 BUDGET & FINANCE

- 6.1 Financial Reports
- 6.2 Audit Cycle & Tax Returns
Tax return filings to be extended to align with audit scheduled in Dec. 2016.

DAS Board of Directors: Ronald Kraft, Bill Hardy, Bob Parker, Oscar De Haro, Carollee Cattolica

Other Distribution: Amar Abbott, Dianna Chiabotti, Glenna Aguada, Mark Cratty, Michael Baldini, Mary Ann Mancuso, Oliver Grey, Solange Kada, Karen Taylor, Kathy Peralta

7.0 OPERATIONS

7.1 DAS/Grant Accountant Position

7.2 Employee Handbook

7.3 DAS Policies and Regulations

8.0 PERSONNEL

9.0 BOARD OF DIRECTOR REPORTS

10.0 FUTURE MEETINGS

December 6 or 13, 2016, 4:00 PM
March 7, 2017, 4:00 PM
June 6, 2017, 4:00 PM