



To: DAS Board
From Elizabeth Pratt
September 3, 2014

August Updates

Outlined are the monthly activities in four categories reflecting the areas of DAS: Contracts/Program Income, Earned Income, Grants and Donations. I have also listed operational activities attended to during August.

1. Contracts and Community Service Program Income

- Bookstore has reported increase in "fresh food" and convenience items sales
- Revising Contract Education procedures. Latest contract pending Business side of Art pending (\$780)
- Farmer Rancher Training at SRJC \$3400
- Rx training for local businesses \$3120
- Program revenue from 4/1 to 6/30 was \$8,700 (includes RX)

2. Earned Income:

Vending/Food:

- Café average daily revenue has increased from \$350 in the summer \$1300 in Fall.
- Food vendors four days per week. \$25 per day

Facilities:

- With "approved source" certificate selling produce to local restaurants and café
- Napa Broadcasting launched this last week. Jeff's station on campus is all set up and interviewing on site.

3. Grants

Recently Awarded:

- Northern California Career Pathway Grant sub-contract
- Small Business Development Center (SBDC) receiving \$50,000 from CA Governor's Office (Go-Biz) to assist business obtain capital
- \$5,000 enhancement from Chancellors office for Youth Entrepreneur Training

Under Review:

- Career Technical Education Enhancement Funds September-October
- Wells Fargo Foundation private grant \$5,000 Youth Entrep Program

4. Donations:

- Need IRS 50c 3 certification letter to accept donations

5. **Operations/Personnel:**

- Café employees moving to DAS
- Development of policy handbooks
- Hiring of Book-keeper