



## Agenda

District Auxiliary Services Foundation -- Board of Directors  
November 6, 2013 at 8:30 a.m.

Napa Valley Community College  
President's Office, Rm 1530  
2277 Napa-Vallejo Hwy.  
Napa, CA 94558

### **1.0 CALL TO ORDER**

**1.1** Roll Call

**1.2** Adopt Agenda

### **2.0 PUBLIC COMMENT**

### **3.0 APPROVE MINUTES of 10/9/13**

### **4.0 BOARD OF DIRECTOR REPORTS**

### **5.0 INFORMATION/DISCUSSION ITEMS**

**5.1** Discuss College Properties/Assets

**5.2** Strategic & Operational Planning – Discuss potential programs and projects.

**5.3** College/DAS accounting and timelines. Lissa Gibbs to be Budget Center Manager.

### **6.0 ACTION ITEMS**

**6.1** Approve Facilities Use Agreement (no fees at this time)

**6.2** Approve Document Retention Policy

**6.3** Approve Whistleblower Policy

### **7.0 FUTURE ITEMS**

**7.1** Approve human resource/employment related policies and handbook

**7.2** Approve/select CPA/Audit firm

**7.3** Approve select policies (See GCCCD Auxiliary Policy Manual Table of Contents.)

### **8.0 ADJOURNMENT**