



MINUTES

District Auxiliary Services Foundation
Regular Meeting of the Board of Directors
February 27, 2018
4:00 – 5:00 pm

1. Call to Order

Board Chair Ronald Kraft called the meeting to order at 4:09 P.M.

1.1 Call to order

Present: Ronald Kraft, Robert Parker, Rosaura Segura, Oscar De Haro, William Hardy

Absent: NONE

Guests/Staff: Carollee Cattolica, Cynthia Gosling

1.2 Adopt Agenda

Motion to adopt agenda as presented

M/S/C (Hardy/DeHaro) by unanimous vote

2 Public Comment

None

3. Approve Continuing Director: Rosaura Segura.

Motion to approve re-appointment of Governing Board member Rosaura Segura to the DAS Board.

M/S/C (DeHaro/Hardy) by unanimous vote

4. Approve Minutes of 12/13/17 Regular Meeting, 1/12/18 Special Meeting, 2/6/18 Special Meeting

Motion to approve all meeting minutes as one action.

M/S/C (DeHaro/Hardy) by unanimous vote

5. Managing Director's Report

Managing Director Carollee Cattolica provided a report. The NVC Board of Trustees approved the Silverado Contract. Local tryouts will begin in April and an exhibition game will be played in May. The Silverados will be on campus during the Open House Festival. There is a new initiative with hospitality and culinary with a food truck that will be at the Silverado games. Salesforce CRM will begin being used soon. Vineyard and Wine Technology Foundation (VWTF) will be pouring wine at events including Sister Act and the Open House.

6. Finance and Budget

6.1. Accept Quarterly Financial Reports (for periods ending 6/30/17 and 12/31/17)

Motion to approve Quarterly Financial Reports (for periods ending 6/30/17 and 12/31/17)

M/S/C (Hardy/Segura) by unanimous vote

Distribution: Dianna Chiabotti, Mark Cratty, Michael Baldini, Mary Ann Mancuso, Oliver Gray, Solange Kada, Karen Taylor, Katherine Kittel

- 6.2. *Approve 2016/2017 Tax Returns*
Motion to approve 2-16/2017 Tax Returns
M/S/C (Hardy/DeHaro) by unanimous vote

7. Promotion and Resource Development

- 7.1. *Update on Partnerships & New Initiatives: Napa Silverados, Festival Napa Valley*
Update information was provided in the Managing Director's Report
- 7.2. *Update on Campus Vending & Food Services*
An RFP is currently in process for campus vending machines and food services. The responses will come to the June meeting.
There was a discussion regarding having special meeting in late April.
- 7.3. *Update on Barnes & Noble Contract*
The DAS contract with Barnes and Noble is for renewal this summer and will renew for 3 years. The contract may come to the June meeting. There was discussion regarding that, if the bond passes, the NVC Bookstore may need a temporary location due to construction at the Student Services building.

8. Board of Director Reports

William Hardy provided an update on Viticulture and Wine Technology Foundation. There will be a first meeting with vintners regarding the campaign.

Oscar DeHaro provided a report on the Brian Copeland event at NVC Black History Month celebration and a book signing set up through Barnes and Noble.

9. Upcoming Meeting -- 6/26/18 (Annual Organizational Meeting)

10. Meeting adjourned at 4:50 P.M.