



Minutes

DAS Foundation Board of Directors
District Auxiliary Services Foundation Board of Directors
December 13, 2017 at 4:00 – 5:00 pm
Napa Valley Community College
President's Office, Rm. 1530
2277 Napa-Vallejo Hwy. Napa, CA 94558

1. CALL TO ORDER

1.1. Roll Call

Board Chair Ronald Kraft called the meeting to order at 4:10 pm.

Present: Ronald Kraft, Robert Parker, Rosaura Segura, Oscar De Haro

Absent: William Hardy

Guests/Staff: Carollee Cattolica, Famela Recinto, Oli Gray

1.2. Adopt Agenda

M/S/C (de Haro, Parker) by unanimous vote

2. PUBLIC COMMENT

NONE

3. APPROVE MINUTES OF 6/6/17

- The minutes were approved, correcting item 5.3 the date June 30, 1018 to June 30, 2018

M/S/C (Segura, Parker) by unanimous vote

4. MANAGING DIRECTOR'S REPORT

- Carollee introduced Oli Gray, Café Manager to the Board, Oli presented/reported the increase sales, Square Up and other changes in the café

5. GOVERNANCE

5.1. Approve Master Agreement (Board of Trustee Approved 9/14/17)

- A ratification needs to be done on Item #7, to add to the last paragraph "and ratification by the BOT"
- A revised Master Agreement will be presented at the next meeting in January 2018

6. FINANCE AND BUDGET - Will be presented next meeting

~~6.1. Approve Quarterly Financial Reports (for periods ending 6/30/17 and 9/30/17)~~

~~6.2. Accept 2016/2017 Audit Report~~

~~6.3. Adopt 2017/2018 Final Budget~~

7. PROMOTION & RESOURCE DEVELOPMENT

7.1. Update on Napa Silverados partnership

- Carollee updated the Board that the contract is being reviewed by the Legal team and will be presented to the next meeting
- Napa Valley College will co-brand with Napa Silverados, a financial contribution was requested from NVC, it was suggested that sharing cost of field, facilities improvement instead of writing a check

7.2. Update on Festival Napa Valley partnership

- Board Chair Ron Kraft mentioned that the Festival Napa Valley had created a huge public relation to the community from their programs last summer
- Carollee has clarified that the invoicing process was under revision for the Festival's program

7.3. Update on Campus Vending & Food Services

- Student Representative from Office of Student Life will participate in the process

8. BOARD OF DIRECTOR REPORTS

9. UPCOMING MEETINGS

9.1. 2/27/18, 6/26/18

Tentative January 2018

10. ADJOURN

- Board Chair Ron Kraft adjourned the meeting.

Other Distribution: Dianna Chiabotti, Mark Cratty, Michael Baldini, Mary Ann Mancuso, Oliver Gray, Solange Kada, Karen Taylor, Katherine Kittel