



MINUTES

District Auxiliary Services Foundation
Regular Meeting of the Board of Directors
December 11, 2018
4:00 – 5:00 pm
Napa Valley Community College District
President's Office, Rm. 1530
2277 Napa-Vallejo Hwy.
Napa, CA 94558

1. Call to Order

Board Chair Ron Kraft called to order at 4:04pm.

1.1. Roll Call

Present: Ronald Kraft, Robert Parker, Oscar De Haro, Rosaura Segura,
Lachlan Reed

Absent: None

Staff: Carollee Cattolica, Famela Recinto

1.2. Adopt Agenda

Motion to adopt agenda

Items 5.2 Review and Acceptance of 2017/2018 Audit Report, 7.1 Master Agreement Legal Review Update, and 7.2 Policies & Procedures were deferred to a future meeting

M/S/C by unanimous vote

2. Public Comment

None

3. Approve Minutes

Motion to approve 9/25/18 Regular Meeting minutes as presented, update and revise Lachlan Reed's name

M/S/C (De Haro/Segura) by unanimous vote

4. Managing Director's Report

Managing Dir. Carollee Cattolica informed the Board that beginning 2019, the new minimum café employee wage will be \$ 12.50/hour to match other Student Workers on campus.

5. Treasurer's Report – Finance & Budget

5.1. Review and Approval of Quarterly Financial Reports of 9/30/18

Motion to approve the Quarterly Financial Reports as presented
M/S/C (De Haro, Reed) by unanimous vote

5.2. Review and Acceptance of 2017/2018 Audit Report (deferred)

6. Promotion and Resource Development

6.1. Award Vending Services Contract – EliteVend

Motion to approve award the vending services contract to Elitevend, as presented
M/S/C (Parker, Segura) by unanimous vote

6.2. Partnership updates

Festival Napa Valley has promoted Napa Valley College on their website and through other promotional channels as a Premier Partner. FNV has been billed to cover labor and parking.

Napa Silverados, is looking forward in its partnership with DAS for summer 2019 and some restructuring of the contract is expected.

6.3. Catering/Scholar Eats Update

For 2019 Contract with Silverados Baseball, the Scholar Eats food truck will be operating only until 7:00 pm.

6.4. New Partners/Activities Update - Viva Mariachi Conference & Festival, NVC Rugby, ASNVC & Student Newsletter Committee

DAS will help promote and manage a sponsorship & donation campaign for Viva Mariachi

NVC Rugby was considered a intramural sport on campus but will now be an outside user, DAS will continue with its conversation with the team

ASNVC & Student Newsletter – OIA recently had a meeting with the committee involved in the ASNVC student newsletter. OIA & DAS will help them with their newsletter, will be a great tool in launching, conversation, communications and fundraising campaigns

6.5. Update on Life Long Learner Partners - NCASE and SIRS

The NCASE and SIRS clubs will be working with DAS to help them promote their programs

7. Governance (deferred)

7.1. Master Agreement Legal Review Update

7.2. Policies & Procedures tentative

8. Strategic Planning – Future Agenda Items

The Board discussed future agenda items including Bottle Rock logistics parking, Wine train, and housing.

9. Board of Director Reports

None

10. Future Meeting(s) – 2/26/19, 6/25/19

11. Adjourn

Motion to adjourn meeting at 5:25pm
M/S/C (De Haro) by unanimous vote