

**Staff Development Committee Meeting
Human Resources Conference Room (1544)
May 16, 2012
12:45 p.m. – 1:45 p.m.**

AGENDA

- Flex Day Schedule
- Review Staff Development Plan
- Planning for 2012-2013 (Retreat?)
- Other
- Next Meeting

Staff Development Committee Meeting
Minutes

Date: Wednesday, May 16, 2012
Present: Dianna Chiabotti, Laura Ecklin, Jan Schardt (?), John Dotta (?), Michelle Burhorn, Rebecca Scott (?), Faye Smyle
Start time: 12:45 pm
End time: 1:45 pm
Prepared by: Laura Ecklin

Flex Day Schedule:

- Reviewed Flex Day Schedules for Fall 2012.
- Still waiting for final input from PDC.
- Dianna will work on improved communication and process flow between PDC and Staff Development Committee.

Review Staff Development Plan:

- Got committee support for revised plan; may make some minor modifications.
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Planning for 2012-2013 (Retreat?):

- Discussed need for retreat to ensure that we have a comprehensive plan.
- Still need to review and improve webpage for TLC for easy access.
- Need to identify a date in early fall for a retreat.

Other:

- Discussed the need to identify funding streams.
- Laura and Rebecca will make proposal to Cabinet for general fund support.

Next Meeting:

- To be determined