



## **NVC Staff Development Committee Agenda**

**April 25, 2013**

**1:00 – 2:00**

**Human Resources Conference Room**

Introduce new student representative

Eat-Move-Read program

Student Success Task Force Report (Jan and Dianna)

Committee Retreat

Funding - Request via Unit Plan

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Fall Flex Day 2013

Report from PDC

Classified Staff Retreat - Senate Report

Other

**Napa Valley College Staff Development Committee**

**April 25, 2013**

**1:00 p.m. – 2:00 p.m.**

**Members Present:** Faye Smyle, Rebecca Scott, Jan Schardt, Michelle Burhorn, Laura Ecklin and Cliff Zyskowski.

**Members excused:** Dianna Chiabotti.

**PDC REPORT:** Cliff Zyskowski and Laura Ecklin reported that Foundation mini grants may be coming back.

**BUDGET REQUESTS:** Laura Ecklin reported that she has asked for \$20,000 for staff development. In addition Rebecca Scott reported that she has asked for \$10,000 for TLC expenses and requests along with a 20% faculty release time coordinator position. Laura also reported that the Health Care Task force is looking at other EAP providers and has found one that will offer 10 hours of training per year rather than the 8 hours we currently have and in addition is lower in their costs to the college.

**NEW FACULTY LEARNING COMMUNITY:** Their last session will be May 3<sup>rd</sup> with Sue Nelson. Cliff gave a brief overview of the sessions he did. It was suggested that we ask the McPherson winners to provide training to the new faculty since they are being recognized as master teachers. It was decided that all faculty will be invited to the 2013-2014 NFLC trainings.

**FLEX DAY:** Jan Schardt presented a draft agenda for the August 15<sup>th</sup> and 16<sup>th</sup> Flex Days. It was suggested to ask John Dotta to do the Adobe Creative Suite training or possibly ask Adobe if they would provide training at no charge. Rebecca Scott will meet with Shawna Bynum over the faculty evaluation process to make sure we have all the required sessions. It was suggested that we ask the presenters to also repeat their presentations throughout the year in the TLC.

Laura will do the workshop on Managing Disruptive Behavior. Rebecca will ask Michael Baldini to do an entrance on Flex Day. The social will be hosted by the President's Office with a request to have Cliff's band play again. The charge for the band is \$75.00 per person so funding will need to be found to cover this expense. Rebecca and Laura will request that the campus be closed for both flex days so that all employees can participate.

**COMMITTEE RETREAT:** We need to schedule this and include the PDC, TLC and Classified Senate.

**MISCELLANEOUS:** Rebecca Scott reported on the library program Eat-Move-Read that will include a walk between the Napa Main Library and the College along the river trail.

Jan Schardt shared the Student Success Task Force final recommendations to the Board of Governors on Staff and Professional Development. This has passed the BOG without any changes to the recommendations so now goes to the legislature. When passed this will give 5 mandatory flex days.

Respectfully submitted,

Jan Schardt