

Staff Development Committee Meeting Agenda

When: April 24, 2014 from 12:00-1:00

Where: TLC

- 1. Welcome**
 - 2. Approval of minutes**
 - 3. Approval of agenda**
 - 4. Public comment**
 - 5. Approval of Office of Institutional Advancement project grants**
 - 6. Adjourn**
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**NVC Staff Development Advisory Committee
April 24, 2014**

Members present: Rebecca Scott, Jan Schardt, Cristine Vasquez, Karen Larsen and Kelly McCann.

Members excused: Laura Ecklin and Faye Smyle.

Minutes- The minutes of the March 2014 meeting will be distributed at the May meeting.

Agenda- The agenda was accepted by consensus with an addition of a report on .

Public comment – None

Approval of Office of Institutional Advancement Project Grants-

The committee reviewed the rubric and created one that will be more reflective of the required elements.

Funding requests, all were approved as presented to the committee:

Jessica Amato- funded \$1000.00 for 2014 American Anthropological Association Annual meeting in Washington, DC. Will also be sent to see if STEM funds will cover the difference.

Oscar DeHaro and Bryan Avila - \$600 each to attend the International Wine competition in Ensenada, Mexico

Cathy Gillis- approved for \$1000 for 2014 Online Teaching Conference

Mary Shea and Maria Villagomez- Approved for \$1000 for Reaching Global Competence conference in San Antonio, Texas each but we need more information and details on the conference they are attending

Iris Dunkle – Yes for Jack London Symposium portion of the request. The student request needs to be figured out.

Barbara Alexander- Approved for \$390 Modernist Cuisine Courses online classes.

Tia Madison & Jeanette McClendon \$1000 total to cover Umoja conference expenses with Umoja paying the difference.

Valerie Exum - \$5040.00 to send 7 classified staff to the Classified Leadership Conference

Greg Siewert - \$ 456.00 to attend Molecular Basis of Wine Aroma workshop in Windsor.

Bryan Avila- \$450 to attend a Molecular Basis of Wine Aroma workshop in Windsor.

Kelly McCann- \$325.00 online course to become a certified Restorative Exercise Specialist.

Aaren Molina-Gassen- \$500 for a guest speaker to come and present to the staff and parents at the Child Development Center.

Respectfully submitted,

Jan Schardt

NVC Proposed Project Grant Program Staff Development Requests: 2014-2015

Applicant: _____ **Date:** _____

Title and Date of Conference/Workshop/Training: _____

Criteria:

CHECK ALL THAT APPLY THE PROFESSIONAL ACTIVITY WILL:	MISSING INFORMATION	MEETS REQUIREMENTS (SATISFACTORY)	EXCEEDS REQUIREMENTS	Advance Division/Department Outcomes
NVC Learning Outcomes and/or Institutional Learning Outcomes to increase student success.				
Applying & maintaining college-wide standards of excellence				
Increasing access for students				
Use of technologies to effectively & collaboratively deliver innovative & effective teaching & learning strategies				
Intended Professional Development Outcome				
# of students, faculty & staff served				
Any other funds available to support this activity				
Applicant agrees to share information with campus				
Total # of check marks				

Funding source: _____ **Disapproved (reason):** _____

Approved Funding Amount: \$ _____ **Pending (more information needed)** _____

Funds from additional sources: Source _____ \$ _____

Committee Notes: _____