

**Napa Valley College Staff Development Committee Meeting
November 7, 2014**

Members present: Cristine Vasquez, Jan Schardt, Shawna Bynum and Rebecca Scott.

The Committee asked what are the funding sources and the amount of funds we have to work with?

The committee reviewed the professional development applications from the NVC Proposed Grant Project:

Imelda Basco- Need more information – this workshop offers training on 2007 & 2010 Excel but not the most current version. Have the credentials of this company been investigated to see what type of training they offer and the value of the training? What is the content of the webinars and online courses for the additional fee of \$200?

Kate Bencoter- This may be something that would be supported by HSI/STEM or CTE funds. This will be looked into further. The committee agrees that this is a request that should be funded.

Robert Butler- there is no information to make a decision on with this request. The committee needs to know why it would cost \$1,000 to go view the IT department at Santa Rosa Junior College. Could a college van be used which could take all 10 staff together, there would be no expense for this. Need more information before the request can be considered.

Valerie Exum- The committee approved this request for the amount being asked for. \$6744.00

Wayne Fortier- request does not include travel and food expenses. These should be itemized along with the other funds being requested. This may be something that would be supported by HSI/STEM or CTE funds. This will be looked into further.

Fain Hancock- Adobe Certification, approved request for \$643.13

Fain Hancock – Bookbinding, approved request for \$950.00

Linda Napohlz- This may be something that would be supported by HSI/STEM or CTE funds. This will be looked into further.

Greg Siewert- approved funding request for \$255.00

Maria Villagomez- This may be something that would be supported by HSI/STEM or CTE funds. This will be looked into further.

Eve-Anne Wilkes – approved funding request for \$542.00

Foundation: The committee will need to reach out to the Foundation to see how we can work together and support the College mission. We will invite the foundation Board President to our next meeting.

Flex Day: the PDC has reviewed the proposed Spring Flex Day agenda and has added a few things. The Academic Senate has approved the draft agenda. Jan and Rebecca will work on obtaining presenters, etc. It was suggested that for the morale workshop we use room 838. The past flex day was discussed briefly and what could be done to improve it.

Next meeting: Since we are up against the end of the semester it was decided to have the next meeting be a virtual meeting.

Recorded by,

Jan Schardt
