



NVC Police Department Advisory Committee

Meeting Minutes

Date of meeting: Wednesday, August 20, 2025

Meeting Chair: Amber Wade, Chief of Police

In attendance: Scott Rose, Robin Darcangelo, Greg Miraglia, Melissa Datu,
Omar Pena, Oscar De Haro

Absent: Charo Albarran, Sean McCann, Alejandro Guerrero, Jazmin De La Cruz

Item	Discussion
Welcome and Introductions	
CLERY/Student Right to Know Report- Chief Wade	CLERY or Student Right to Know report is a Federal regulation that requires all colleges to publish an annual report that includes safety protocols and procedures, along with crime statistics on and around the campus for the prior 3 years. - This year the numbers trended similar to others despite on campus housing, however this will most likely change as typically with on campus housing there is an increase in the numbers of incidents and crimes. - There were 3 incidents of bias graffiti on campus. Bias Education Response Team (BERT) was re-introduced with the help of Greg Miraglia, Dr. Patricia Moonsammy, and Chief Wade. The team is now chaired by Kelly Tomlinson from Title IX and Civil Rights. - Due to on campus housing there are a couple of additions to the CLERY report to include Missing Persons, which was added in the last CLERY report, and a Fire Report. There will also be an additional section on Hazing as that is a new law as well.
River Trail Village- Chief Wade/All	College police will be present at move in day for RTV. They will also participate in Title IX trainings, along with hazing trainings for student athletes and student groups. Chief Wade helped in editing and adding additions to the newest version of the RTV Resident Handbook. Robin Darcangelo – Will provide mandatory trainings around Resiliency, Emotional Intelligence, Processes, Policies, and Expectations to RTV residents.

Emergency Training/Updates- Chief Wade	Former Chief Ken Arnold will be providing an Emergency Training during FLEX Day. NVC will be participating in the Great Shake Out on October 16th, which will include a full campus evacuation to the emergency assembly areas, and an earthquake tabletop exercise and training for the Emergency Management Team. Part of this drill is also testing the NVC Safe system, 2 messages will be sent out during the drill. NVC staff are very aware of the drill and there has not been any pushback about it due to early notification and continued communications.
NVCPD 2025 Training Calendar- Chief Wade	A little lighter in the department training due to it being the first year of a 2-year POST training cycle and CPD does most of their required trainings in that first year. The POST training cycle includes 26 hours of perishable skills (PS) training. These are broken up into: Firearms (4 hours), Arrest & Control (4 hours), First Aid/CPR (8 hours), Driver's Training (4 hours), Use of Force (4 hours), and Strategic Communications (2 hours). These trainings are in addition to other required training like: Blood Borne Pathogens (yearly), Domestic Violence Response (every 2 years), Racial and Cultural Diversity (every 5 years). The training calendar is attached.
Title IX/BERT/SAVE Taskforce- Chief Wade	Title IX and Civil Rights Department is a hole that we had at NVC. That section is now coordinated by Kelly Tomlinson, who also chairs BERT, the Bias Education Response Team. She is also a part the SAVE (Sexual Assault Violence Education) Taskforce. All of these areas work hand-in-hand and closely with the college police. The Save Taskforce includes outside resources like NEWS (Napa Domestic Violence & Sexual Abuse Services), DA's Victim's Services, LGBTQ Connection, and others.
Hiring/Retention/Staffing- Chief Wade	Staffing is heading in a positive direction for the college police department. Currently there are 2 officers going through field training and one officer just got back from being on maternity leave. There is a police officer trainee that was just hired and plans to start the police academy in January.
Parking Changes- Chief Wade	Parking permits are now required 7 days a week to park on campus. Because of this change the college police has added a couple of different ways to purchase permits. To purchase a daily permit people can now go to the parking machine near the flag poles, which takes cash or credit card, they can use the ParkMobile app, or they can scan a QR code or use a short code. The QR codes have been put up on campus to allow people to purchase easy daily permits. If departments on campus are wanting to pay for their attendees parking permits they need to submit a modified parking request, that is located on the website, and they will be given a validator code for their guests to use. The department will then be charged for how many times the code was used for the event.
IT Challenges- Chief Wade	There are a number of projects that the college police are working on with IT: - Camera system- currently waiting for a quote from CDW regarding replacement and additions of cameras on campus.

	- Flock- this is a system that is based upon vehicle or bicycle traffic relating to crimes in the area. Currently there are 2 cameras installed up by the traffic circle and we are waiting for the City of Napa to approve the additional 2 that are to be installed on Streblov Dr. west of Highway 221. - WiQ- this system has been updated and will go live soon. This will allow the college to close the main locker room doors and allow access to only staff, students, and authorized outside users. - Lynx in classrooms – a work in progress but the majority of the classrooms now have the duress buttons on the computers. - RTV camera system- waiting for IT follow-up regarding the college police to get access to the RTV camera system from the college police office. Currently they have to go over and view the footage with a RTV staff member. - ARMS- the system that the college police uses to track all activity and write incidents and reports. The system needs to be updated and ARMS has to work with the college's IT in order to get this done.
Budget/Equipment- Chief Wade	Submitted in the budget process: - Livescan machine, used for fingerprinting staff and some students, needs to be replaced as it is no longer supported by DOJ. - Tasers need to be replaced to the newer model at the end of 2025 as the contract with Axon is up and the older Tasers are not being supported training wise. - There are currently not enough body worn cameras for the college police staff and there needs to be 2 additional purchased. - The college police received 2 vehicles from the police academy when it was shut down. The vehicles need to be outfitted to be used on patrol. - Handgun and rifle upgrades, to include red-dot sights on the handguns and updated rifle parts.
2026 Meeting Schedule- Chief Wade/All	Chief Wade proposed the college police advisory committee meet twice a year as there was very low attendance for the past 2 meetings consequently they were canceled. The transition would begin in 2026 and the meeting number could always be increased, if need be, or the group could be called upon due to need or a serious incident on campus. The group agreed and the meeting dates will be set during the November meeting.
Good for the group- All	Requests made for parking posters near the pride center, ASNVC office, and student affairs.