
Administrative Procedure
Chapter 4 – Academic Affairs

AP 4232 PASS/NO-PASS (P/NP)

Reference:

Title 5 Section 55022

Courses may be offered in either or both of the following categories:

- Courses in which all students are evaluated on a "P/NP" "pass-no pass" basis.
- Courses in which each student may elect on registration, or within [the first 5 weeks of the semester, or 30% of the course], to take the course on a "P/NP" "pass-no pass" basis.

A student electing to be evaluated on the "P/NP" "pass-no pass" basis will receive both course credit and unit credit upon satisfactory completion of the course. In computing a student's grade-point average, grades of "P/NP" "pass-no pass" are omitted.

A pass grade is granted for performance that is equivalent to the letter grade of "C" or better. A student who fails to perform satisfactorily will be assigned a "no pass" grade.

The student is held responsible for all assignments and examinations required in the course. The standards of evaluation are identical for all students in the course.

Also see BP/AP 4230 Grading and Academic Record Symbols and BP/AP 4231 Grade Changes.

NOTE: The **red ink** signifies language that is **suggested as good practice/option**, but it is **legally advised** if the District offers pass-no pass. This procedure is also recommended by the Policy & Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The Policy & Procedure Service issued legal updates to this procedure in August 2007 and February 2008. The language in **blue ink** is included for consideration. The language in **yellow highlighting** is included to draw the reviewers' attention, and this language will be removed upon final approval.