



Faculty Business Committee

May 1, 2018

12:30 – 1:20 pm, Room 875

Minutes - PROPOSED

Present: N.Chianese, W. Fortier, C. Gillis, J. Hanson, S. Howard, R. Manzo, K. McCann, S. McCann, R. Miller, H. Scott, F. Smlye, A. Thomas, E. Wade.

Guest: Eric Houck, Maria Villagomez

1. Welcome

Meeting open at 12:36 PM

2. Announcements and Public Comment

Fundraiser for Dance will be occurring, information will be sent out

3. Adoption of the Agenda

Motion to adopt agenda as presented

- M/S/P

4. Approval of Minutes: April 17, 2018

Motion to approve minutes as presented

- M/S/P

5. Discussion Items

5.1 PT Faculty Evaluation Process

- Review of revision of PT Faculty Evaluation process.
- Many additions and changes are based on feedback and aligned with contract and CBA language
- Process is slowing down to focus on discussion including concern in contract language – which will go to the Faculty President
- Focused issues include:
 - clarification of evaluator
 - administrative participation
 - meaning/ definition of ‘seniority’
 - What PR faculty activities evaluations are based on and/or required
 - Clarification on “contract” i.e. Union agreement or CBA
 - Clarification on definition of “Part-time faculty”
- Discussion on PR Faculty Flex Day participation and way to provide awareness and information on student services available on campus
- Suggestion of having a “non-present” version of Flex Day to provide the information to the PT Faculty who cannot attend

- Recommendation of consistency across all programs regarding Administration Evaluation
- Next steps: Draft document will be cleaned up and then be sent out and posted as discussion item
- Send all feedback to Faye Smyle

6. Action Item

6.1 Technology Plan

Updates provided regarding recent feedback based edits and a review of the computer refresh list.

Motion to approve Technology Plan with approved friendly amendment.

- M/S/P

Friendly amendment: motion to amend motion for removal of sentence in Section 2. Operational and Workflow Efficiencies. ~~In the face of dynamic change, faculty and staff must learn to adapt quickly and act strategically in order to accelerate institutional effectiveness and achieve results within the institution.~~

- M/S/P

6.2 Emeritus Requests

Motion to endorse emeritus request from retiring faculty

- M/S/P

8. Future Agenda Items

9. Adjourn

Motion to adjourn meeting at 1:26PM

- M/S/P