



Faculty Business Committee

April 17, 2018

12:30 – 1:20 pm, Room 875

Minutes - PROPOSED

Present: Amanda Badgett, Wayne Fortier, Cathy Gillis, Joshua Hanson, Molly Hodgins, Stacey Howard, Brian Larsen, Rafael Manzo, Kelly McCann, Lynda Monger, Erin Quealy, Scott Rose, Hope Scott, Faye Smyle, Alysia Thomas, Christa Trujillo, Eric Wade

Absent: Jessica Amato, Naomi Chianese, Donna Geiger, Cathy Gillis, Robert Miller, Lynda Monger,

Guest: Eric Houck, Maria Villagomez

1. Welcome

2. Announcements and Public Comment

3. Adoption of the Agenda

Motion to approve agenda with edits:

- 5.2 and 6.1 H14411...H411

M/S/P

4. Approval of Minutes: March 20, 2018

Motion to approve minutes with edit:

- Add Rafael Manzo as present

M/S/P

5. Discussion Items

5.1 PT Faculty Evaluation Process

- Draft process will need to go to division meeting. If feedback is provided on time it will go the Business meeting in May.
- Much information is from the contract outlines process
- Focus on the final signoff being from a dean
- Starting in Fall 2019 for PR on the seniority list
- Will move to more frequent evaluations due to the approved process
- Area still in process – classroom observation forms. Reviewing the currently use forms
- Discussions regarding:
 - Seniority list placement and removal
 - Managing and final decision-maker on course scheduling
 - Language clarification on role in 17.2.2 and who is voluntary designee
 - Peer observation responsibility if there is no discipline expert
 - If counseling and Library are in contract?
 - Clarification regarding process for online courses

5.2 BP 7120 Recruitment and Hiring (H4111)

- Information provided regarding changes in policy and legal review.



6. Action Item (15 min)

6.1 BP 7120 Recruitment and Hiring (H4111)

- Motion to approve the revised BP7120 Recruitment and Hiring
M/S/P

6.2 Technology Plan

- Motion to approve the Technology Plan
M/S/P

6.3 BP 4030 Academic Freedom

- Motion to approve BP 4030 Academic Freedom as presented
M/S/P

6.4 Emeritus Requests

- Motion to approve the Emeritus request submitted by 2 upcoming retirees
M/S/P: 1 abstention

7. Information items/updates

7.1 Sabbatical Request

- The Sabbatical Request was approved by the Board of Trustees at the April meeting

7.2. Fall 2018 Flex Day

- Review of the Flex Plan draft agenda was provided

7.3 Faculty Hiring Procedure

- Legal audit documents have been received

7.4. Distance Education Committee

- A written report will be sent out

8. Future Agenda Items

9. Motion to adjourn meeting at 1:24 PM

M/S/P