



Faculty Business Committee

January 23, 2018

12:30 – 1:20 pm

Room 875

Minutes

Present: Jessica Amato, Wayne Fortier, Cathy Gillis, Joshua Hanson, Molly Hodgins, Stacey Howard, Rafael Manzo, Robert Miller, Lynda Monger, Erin Quealy, Alysia Thomas, Christa Trujillo, Faye Smyle, Maria Villagomez,

Absent: Donna Geiger, Roberto Gonzalez, Joshua Hanson, Brian Larsen, Kelly McCann, Sean McCann, Scott Rose, Hope Scott, Eric Wade

Guest: Eric Houck

1. Welcome new members

Meeting called to order 12:31

Welcome to new committee members Christina Trujillo and Lynda Monger

2. Announcements and Public Comment

None

3. Adoption of Agenda

M/S/P

4. Approval of Minutes: November 21, 2017

M/S/P: 1 abstained

5. Information Items/updates/goals for the semester

5.1. Faculty Hiring Procedure – Quealy

- Procedure has been divided into 3 categories
- The new process is beginning in the spring semester for hiring in the fall
- Chair Smyle will be assigning one more member to the committee

5.2. Equivalency Review – McCann

- Chair Smyle is looking for additional support with the committee

5.3. PT Faculty Evaluation Process – McCann

- Practices at other colleges are being reviewed
- Any changes to the procedure need to also go to M. Villagomez
- PT Faculty Evaluation process needs to be in place by Fall 2018.



5.4. Board Policies – Larsen and Hodgins

- Working on BP/AR 4030 – Academic Freedom and BP/AR - Grievance
- Plan is to bring policies to next FBC meeting

6. Discussion Items

6.1. Technology Plan/issues – Hanson

- Review of technology issues as a result of fires. IT is working with Comcast on a redundancy line which should be up in March
- Discussion on potential ways to communication through social media in event of other emergency that break standard NVC network i.e Twitter, as another form of redundancy for communication. J. Hanson will contact the NVC Twitter account owner and Emergency Response Committee to discuss
- Technology Plan (Houck) is being worked through review process. Plan is high level strategic being revised through constituent feedback. The plan will be a working/living document.
- An appendix is being added to plan which will contain more detail information.
- Discussion on Technology Plan to include mitigation to emergency situations and more information regarding distance education services
- The Technology Plan draft needs to be vetted during division meetings and any feedback brought back to next FBC meeting
- The Technology Plan draft is posted on the Technology Committee page (<http://www.napavalley.edu/it/techcommittee/Pages/techplan.aspx>)

6.2. Update on Workgroups – Smyle

Overview of workgroups, communication chain and gathering feedback.

- Executive Committee is looking into how the new process is working
- Potential gap is Division meeting
- Discussion regarding fire impact on discussion time and subcommittee meetings and the difficulty with Dean's being able to attending full meetings as there are often 2 scheduled at the same time.

6.3. Spring Meeting Dates – Smyle

- 3rd Tuesday of the month: Feb 12; Mar 21; Apr 17; May 15

7. Action Items

7.1. Sabbaticals 2018-2019

Motion to endorse sabbatical request - M/S/P



8. Future Agenda

None

9. Adjourn

Meeting adjourned at 1:08 PM

DRAFT