

**Distance Education (DE) Committee Report
Faculty Business Meeting 4/17/18**

DE had received the new statewide senate approved recommendations for online learning have been received and are in reviewing. We will let the committee know if/what we may not be doing and are now required to.

An email will be sent out to all online instructors reminding them of preparing to publish their summer/fall classes for students—non-published classes, modules, assignments continue to be our biggest issue and what students file the most tech support tickets for. This is easily remedied by instructors and should not be overwhelming IT. *Please remind faculty (and to remind their areas) to ALWAYS use the "student view" to be sure students can see what the instructor is assigning, etc.*

We will be working on improving the faculty evaluation for online courses

We have requested a DE coordinator in the OOI unit plan and hope to increase the DE team and infrastructure

We will need to set up an online course review system and procedures for new online instructors—something we have been working on as we transitioned to Canvas.

We are working on basic course guidelines and standards to meet the state senate and accreditation requirements—important before a future accreditation review.