Minutes – September 21, 2012
12:00 pm, PE Conference Room

Present: Dan Clemens, Rhue Bruggeman, Nadine Wade-Gravett

1.0 Adoption of Agenda - msp
2.0 Approval of Minutes for Aug 17, 2012 - msp
3.0 Information Items
   3.1 Marci Sanchez has moved to Curriculum Committee and Angela Moore will move to Faculty Standards and Practices beginning in October.
   3.2 The proposal to modify the Equivalency Review Team (ERT) composition has been granted by the Academic Senate. The FSP Chair and 1st VP will rotate as needed.
   3.3 Discussion with Dean of HR on Equivalency Review process - due to some confusion on applicants’ part it was decided that forms for applicant will be revised. The ERT form was OK, but the Division Chair needs to provide sufficient justification for the decision on the form.
   3.4 Committee webpage is updated. New Emeritus form is on the page. Minutes, committee membership and agenda are posted.
   3.5 Erik Shearer has agreed to provide ERT training to new committee membership.
4.0 Discussion Items
   4.1 Part-time Faculty hiring document - The Preliminary Draft document was reviewed and changes were proposed. Revisions and additional text for a Revised Draft will be brought to the next meeting for discussion.