Minutes – March 1, 2013
12:30 pm, PE Conference Room
Present: Dan Clemens, Angela Moore, Nadine Wade-Gravett, Rhue Bruggeman

1.0 Adoption of Agenda - msp

2.0 Approval of Minutes from Feb 1, 2013 - msp

3.0 Information Items

3.1 Equivalency Review Teams

- Equivalency Reviews were held on March 1 beginning at 10:00. Dan will send out a memo to faculty to encourage only the scheduling of ERs that are warranted. In the memo he will recommend that faculty at least look at the min qualification on the state web site and consult with their div. chair or dean before requesting a review. When a faculty member believes they meet equivalency (after research and analysis) they must complete the request for equivalency form at the HR office.

4.0 Action Items

4.1 Part –Time hiring document

- Suggestion to add Librarian to instructor/counselor in part time hiring document.
- Vote to take 2nd draft admin draft to Executive committee make minor revisions then bring the document to the full Senate. msp

Adjourn

Next meeting: April 5, 12:30 pm PE Conference room