Welcome & Sign-In Attendance: Bruggeman, Rhue- Clemens, Dan- Freschi, Bob- Geiger, Donna- Sanchez, Marci- Wade- Gravett, Nadine

Attendance at Committee meetings and Academic Senate Business meetings are a part of your professional responsibilities. If a member must miss a meeting it is his/her responsibility to inform the chair prior to the meeting and follow-up on post meeting responsibilities.

Elect Faculty Chair: Dan Clemens

ARTICLE IV, SECTION 9: COMMITTEE CHAIRS
For Academic Senate Standing committees, the chair shall be a Regular faculty member elected by the committee (Non-tenured Chairs require the consent of the Executive Committee). The Curriculum Committee Faculty Chair shall be a Regular faculty member (Non-tenured Chairs require the consent of the Executive Committee) elected by the Senate representatives on the committee.

Fall Semester Meeting Dates & Times

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<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>8/25/11</td>
<td>12:30-1:20</td>
<td>Rm 841 (Academic Senate)</td>
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<tr>
<td>9/29/11</td>
<td>12:30-1:20</td>
<td>Rm 841 (Academic Senate)</td>
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<td>10/27/11</td>
<td>12:30-1:20</td>
<td>Rm 841 (Academic Senate)</td>
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<td>12/1/11</td>
<td>12:30-1:20</td>
<td>Rm 841 (Academic Senate)</td>
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**Meeting Minutes Assignment: Select a committee member to take minutes at each meeting.**

Marci Sanchez

Review Purpose & Responsibilities

The Faculty Standards & Practices Committee shall:

1. Develop cooperative relations among faculty and between faculty and Administration, Classified, and the Board of Trustees. It shall mediate and take action in cases of alleged unprofessional conduct, consistent with the Academic Senate Faculty Ethics Policy.
2. Recommend, monitor, and review the policies and procedures for hiring faculty, including the composition and procedures of appraisal (paper screening) and interview committees.
3. Recommend, monitor, and review the policies and procedures establishing minimum qualifications and equivalencies for faculty. Make determinations on minimum qualifications and equivalencies, consistent with shared governance mutual agreements and concomitant Board Policies on Minimum Qualifications and on Equivalence to the Minimum Qualifications for Academic Personnel.
4. Recommend criteria for academic rank and emeritus status, and employ such criteria to nominate to the Senate applicants for such status.
5. Convene a Minimum Qualifications and Equivalency Committee as needed
6. Ensure that Minimum Qualifications are met and Equivalencies are determined by the Academic Senate
ASNVC Representation at Committee Meetings

BOT Policy D11450 Shared Governance

2C. Laws Related to Student Rights

Students must be "provided an opportunity to participate in formulation and development of district and college policies and procedures that have or will have a significant effect on students. This right includes the opportunity to participate in processes for jointly developing recommendations to the governing board regarding such policies and procedures" [Title 5, Section 51023.7(b) and (c)]. The law specifies that district and college policies and procedures with a "significant effect on students" include the following:

1. Grading policies
2. Code of student conduct
3. Academic disciplinary policies
4. Curriculum development
5. Courses or programs which should be initiated or discontinued
6. Processes for institutional planning and budget development
7. Standards and policies regarding student preparation and success
8. Student services planning and development
9. Student fees within the authority of the district to adopt; and
10. Any other district and college policy, procedure or related matter that the district governing board determines will have a significant effect on students. The board approved the shared governance policy as a way of providing students with an opportunity for input into college-wide policies and regulations.

In addition, the board must "give reasonable consideration to recommendations and positions developed by students regarding district and college policies and procedures pertaining to the hiring and evaluation of faculty, administration, and staff."

Issues for Immediate Attention

- Election of committee chair
- Selection of meeting dates and times for fall 2011

Set Goals for this Semester

- Prepare draft Part-time Hiring Procedures document.
- Develop framework for selection of faculty representatives for hiring committees
- Get training on Equivalency procedures for new and continuing FSP committee members.

List Support/Resources needed from Academic Senate

- Academic Senate Secretary assistance with template/draft/revisions for Part-time Hiring Procedures.
- Equivalency procedures training for FSP committee members.

Adjourn