Faculty Standards & Practices Committee
Meeting Minutes
11/17/10

Present: Daniel Clemens, Ann Gross, Marci Sanchez
Absent: Janet Stickmon, Erik Shearer

1.0 Adoption of Agenda
Approved

2.0 Approval of Minutes from October 1 and 13
Approved

3.0 Public Comment
None

4.0 Discussion Items
4.1 Draft of Rationale for Emeritus Email Accounts
Discussion:
-Small group of faculty will probably take advantage of this option
-Listing in the directories can move to personal emails after the campus email expires
-Suggested language change to keep the email for 2 years with the ability to renew it for another 2 years (for a maximum of 4 years)
-Marci will ask Robert to send an email reminder around to the campus with instructions for archiving emails to free up server space to help address the server overload issues.
-Ann will update the language and send the draft around to everyone again by email.

4.2 Equivalency Review Meeting in December
-Setting the date at our next meeting on 11/19?
-Can we all attend the first meeting for training?
-We should invite Jennifer King, the potential new 1st VP
-Ann will email Erik to find out a good date and time

4.3 Guidelines for Selection of Faculty Representatives on Hiring Committees
-Current process:
  1. Academic Senate President sends out an email notice that faculty representatives are needed for hiring committees.
  2. If interested faculty members have met the training requirement, their names are forwarded to HR.
  3. Dean of HR then assures the committees are diverse and balanced.
-Do we need a more formal process with set criteria for the AS President?
Discussion:
-Content expertise should be a priority
-Studies show that departments tend to “replicate” themselves if there are too many similar people on the committee

4.3 Guidelines for Selection of Faculty Representatives on Hiring Committees (continued)
-Should we develop pools of faculty that we know are willing to serve?
-Should all faculty members be required to serve?
  -What about faculty who will respectfully decline to serve for various reasons?
-We will bring this up as a discussion item at the next AS business meeting for input.

4.4 Hiring Procedure Revisions
-Will complete the full-time revisions at the meeting on 11/19. Part-time hiring procedures will be revised in the spring semester.

5.0 Adjourned
1:16 PM

6.0 Next Meeting: Friday, November 19, 9-12 in Room 3706.