

Academic Senate Executive Committee Agenda

October 2, 2018

12:30 – 1:20 pm, Room 1770

MINUTES

Present: A. Badgett, S. Ball, S. Balassi, M. Biddenback, W. Fortier, G. Kell, S. Lohse, F. Smyle, L. Yanover

1. Welcome

- Meeting called to order at 12:34 PM

2. Adoption of Agenda

- Motion to adopt agenda with amendment of 5 more minutes to the information item.
- M/S/P

3. Approval of Minutes: 9/4/18

- Under Reports correct “if” to “is”.
- M/S/P (1 abstention)

4. Public Comment

- None

5. Announcements

- Curriculum meeting this Friday. CurricUNET not functioning properly and deadline is coming up.

6. Information items

6.1. Emergency Protocol forthcoming

- An emergency protocol was lacking last year during the October fires.
- Senate leadership has been working with the Vice President of Academic Affairs to come up with a protocol.
- Document presented is a first draft to lay out basic protocols in the event that we would have another closure due to a natural disaster or other declared emergency.
- Request for discussion and input from Executive committee. Will be obtaining discussion and input from Academic Affairs council as well.
- Disclaimer that there may be circumstances we can't foresee.
- Protocols include the Federal minimum.
- Concern brought up about making sure to specifically communicate that when the campus is closed, off site clinical will cease as well.
- Request to consider adding faculty in last paragraph: Program Coordinator, Course Faculty and Division Dean.

AB 1925 10 + 1 RESPONSIBILITIES

- 1 Curriculum, including establishing prerequisites and places courses in disciplines
- 2 Degree and certificate requirements
- 3 Grading policies
- 4 Educational program development
- 5 Standards or policies regarding student preparation and success
- 6 District and college governance structures, as related to faculty roles
- 7 Faculty roles and involvement in accreditation processes, including self-study and annual reports
- 8 Policies for faculty professional development activities
- 9 Processes for program review
- 10 Process for institutional planning and budget development
- 11 Other academic and professional matters as mutually agreed upon

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7. Discussion Items

7.1. Local Definition: Participatory or Shared Governance?

- BP 2510 Participation in Local Decision Making in under review and any changes being made will be brought to the senate.
- With Board Policies under review, decision needs to be made on whether to use “Participatory” or “Shared” Governance.
- Once decided it will be updated to all policies and procedures.
- Neither one is spelled out in regulation or law, it is up to us locally.
- The terminology we choose is less important than the language we include in defining what our role is as a senate.
- The league and state senate both use Participatory Governance.
- Our President would like us to use Participatory for consistency.
- Suggestion made that we should come up with the definitions of each word.
- Suggestion that the definition for “Participatory” should be strong so that we can advise it and keep consistency.

7.2. Communication and the Committee Pilot

- Document shown to communicate process and terminology that should be used in committees under the current pilot.
- Reminder that workgroups are not sub-committees.
- The purpose of a workgroup is to work on an item, to review, revise, and bring it to the parent committee so it can then brought to the senate.
- While item goes out to division representatives it also goes out to the Council of Presidents for the sake of expedience since the Council of Presidents takes 4 weeks.
- Request for chairs to remind their division representatives that they are in this role.
- Request for chairs to clarify to their committees what the terminology is and what the work flow is.

7.3. Committee Pilot: Gathering Input for Future Action

- Decision needs to be made on whether to move forward with the pilot or not.
- Request for feedback on what is working and what is not working.
- Feedback for pilot pros: having fewer chairs to communicate with, doesn’t pressure as many people to have to become chairs especially when there aren’t enough faculty, incentive to have more chairs step up,
- Feedback for pilot cons: some constituency groups didn’t have anyone appointed to committees so when decisions were made they weren’t ready to agree to them which caused Council of Presidents to still have to review.
- The crafting of the questions/prompts for a faculty survey will be essential to receive the feedback needed.
- Questions raised about why adjunct faculty evaluations don’t fall under faculty coach.

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- Response that this process yields faculty potentially not getting on a seniority list and therefore not getting work, which creates a situation that is more susceptible to lawsuits.
- Response that at this time faculty coach and support staff aren't equipped to handle the work load.
- Question brought up in regards to what will happen when the pilot ends and if former process will resume.
- Response that this is still being decided, decision will be reached by the middle of this academic year.
- We hope to provide multiple options to follow the pilot.

8. Reports

8.1. AS and Shared Governance Committee Chair Reports

8.1.1. Student Success Standards – Ball

- We thought that the red language in the policies and procedures we're reviewing were legally required but it's been discovered that some say legally suggested, some say legally advised, and some say legally required.

8.1.2. Curriculum – Yanover

- Training for CurricUNET Friday, the 12th. The first 2 were focused on courses. Will be adding trainings on programs and non-credit.

8.1.3. Faculty Business – Smyle

- None.

8.1.4. Faculty Coach – Lohse

- None.

8.1.5. Planning and Budget Committee

- None.

8.2. Officer Reports

8.2.1. President - Badgett

8.2.2. Vice President - Smyle

8.2.3. 2nd Vice President, FCC - Lohse

8.2.4. Secretary – Kell

8.2.5. Treasurer – Fortier

9. Adjournment

Motion to adjourn at 1:26 PM

M/S/P