



## Academic Senate (AS) Executive Committee Agenda

May 7, 2019

12:30 – 1:20 pm, Room 1770

### MINUTES

**Present:** A. Badgett, S. Balassi, S. Ball, M. Biddenback, G. Kell, W. Fortier, S. Lohse, F. Smyle, L. Yanover

#### 1. Welcome

- Meeting called to order at 12:34 PM

#### 2. Adoption of Agenda

- M/S/P

#### 3. Approval of Minutes: 04/02/19

- M/S/P

#### 4. Public Comment

- None

#### 5. Announcements

- Please bring desserts to the End-of-Year celebration.

#### 6. Discussion items

##### 6.1. Allocate funds for end-of-year party and retiree gifts

- Agreed to \$750 cap for party and gifts for the two retirees at \$100/person.
- M/S/P

##### 6.2. Committee Assignments for 2019-2020

- Document presented and reviewed.
- Discussion regarding faculty chairs on the Curriculum committee.
- Decision made to not put faculty chair place holders in the Curriculum committee.
- Motion to approve the document with changes discussed.
- M/S/P

#### 7. Action item

##### 7.1. Items for Action in May & Fall

- Reviewed the items that will be covered at the Academic Senate meeting on 5/14 being:
  - Equity Plan
  - NVC Clearance to Teach Online
  - Discipline Placement Process
  - SSSC policies: AP 4231 & AP 4230
  - Committee Assignments

### AB 1925 10 + 1 RESPONSIBILITIES

- 1 Curriculum, including establishing prerequisites and places courses in disciplines
- 2 Degree and certificate requirements
- 3 Grading policies
- 4 Educational program development
- 5 Standards or policies regarding student preparation and success
- 6 District and college governance structures, as related to faculty roles
- 7 Faculty roles and involvement in accreditation processes, including self-study and annual reports
- 8 Policies for faculty professional development activities
- 9 Processes for program review
- 10 Process for institutional planning and budget development
- 11 Other academic and professional matters as mutually agreed upon

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**8. Reports**

**8.1. AS and Shared Governance Committee Chair Reports**

**7.1.1. Student Success Standards**

- None.

**7.1.2. Curriculum**

- None.

**7.1.3. Faculty Business**

- None.

**7.1.4. Faculty Coach**

- None.

**7.1.5. Planning and Budget Committee**

- None.

**8.2. Officer Reports (insufficient time)**

**8.2.1. President**

- Public Information Officer shared report that the Director of Human Resources (HR) has been promoted to Associate Vice President of HR, Training and Development.

**8.2.2. Vice President**

- None

**8.2.3. 2<sup>nd</sup> Vice President**

- None.

**8.2.4. Secretary**

- None.

**8.2.5. Treasurer**

- None.

**9. Adjourn**

- Motion to adjourn at 1:23 PM
- M/S/P