

**AB 1925
10 + 1
RESPONSIBILITIES**

- 1 Curriculum, including establishing prerequisites and places courses in disciplines
- 2 Degree and certificate requirements
- 3 Grading policies
- 4 Educational program development
- 5 Standards or policies regarding student preparation and success
- 6 District and college governance structures, as related to faculty roles
- 7 Faculty roles and involvement in accreditation processes, including self-study and annual reports
- 8 Policies for faculty professional development activities
- 9 Processes for program review
- 10 Process for institutional planning and budget development
- 11 Other academic and professional matters as mutually agreed upon

Academic Senate Executive Committee

September 5, 2017

12:30 – 1:20 pm, Room 841

Minutes

Present: A. Badgett, M. Biddenback, S. Bynum, W. Fortier, M. Gianvecchio, G. Kell, S. Lohse, F. Smyle

Absent: none

1. Welcome

- The meeting was called to order at 12:33 pm.

2. Adoption of Agenda

- The agenda was adopted as presented.

3. Approval of Minutes

- The minutes of 5/2/17 and 08/02/17 were approved as presented.

4. Public Comment

5. Discussion Items

5.1. AR 2410 Appendix B

- The list of 10+1 policies for Mutual Agreement was reviewed and revised, and will help to clarify the process.

5.2. Mapping the Academic Senate process for policy revision, AR 2410 Appendix A

- The policies on the Appendix B list will go to faculty for feedback via division meetings after they are reviewed by committees, while at the same time being vetted by other constituent groups on campus. Non 10+1 policies will continue to be sent out to all constituent groups via Council of Presidents.
- Question of whether Council of Presidents still needs to send the 10+1 policies to constituent groups if all groups have representatives on committees.

5.3. Possible General Obligation Bond

- Still gathering information - a consultant has been hired to gather survey results.
- Amanda will share a summary of the bond forum meetings as not many faculty were in attendance at the first meeting.

**AB 1925
10 + 1
RESPONSIBILITIES**

- 1 Curriculum, including establishing prerequisites and places courses in disciplines
- 2 Degree and certificate requirements
- 3 Grading policies
- 4 Educational program development
- 5 Standards or policies regarding student preparation and success
- 6 District and college governance structures, as related to faculty roles
- 7 Faculty roles and involvement in accreditation processes, including self-study and annual reports
- 8 Policies for faculty professional development activities
- 9 Processes for program review
- 10 Process for institutional planning and budget development
- 11 Other academic and professional matters as mutually agreed upon

- Facilities director is meeting with stakeholder groups.
- There will be opportunities for input.
- Details are needed on the questions and responses in the survey/
- Proposed date for bond vote is November 2018.

6. Reports

6.1. AS and Shared Governance Committee Chair Reports

6.1.1. Student Success Standards – Bynum

- Members of the committee have been divided into workgroups. Topics have been shared with Amanda. They are coming up with talking points for representatives to bring to constituents. Work is being done on the webpage.

6.1.2. Curriculum – Gianvecchio

- Working on prerequisites and co-requisites procedures. Modifications to the policy may be required. Also working on revising the Dean’s checklist on course and program approval to make it more rigorous, because the Chancellor’s Office has ceded control to local colleges.
- The checklist and approval requires an administrator for accountability.
- Committee work been too passive, now hoping to see more investment on the part of faculty, with better training and information.

6.1.3. Faculty Business – Smyle

- Will work on Faculty Hiring Process and Part-time evaluation and re-hire rights, for implementation in spring and fall 2018. Still working on workgroups.

6.1.4. Faculty Coach – Lohse

- Evaluation progressing smoothly.

6.1.5. Planning and Budget Committee – Biddenback

- The final budget has been presented and will go to vote.
- Question of whether the work can be done in one meeting per month.

6.2. Officer Reports

6.2.1. President - Badgett

6.2.2. Vice President - Smyle

**AB 1925
10 + 1
RESPONSIBILITIES**

- 1** Curriculum, including establishing prerequisites and places courses in disciplines
- 2** Degree and certificate requirements
- 3** Grading policies
- 4** Educational program development
- 5** Standards or policies regarding student preparation and success
- 6** District and college governance structures, as related to faculty roles
- 7** Faculty roles and involvement in accreditation processes, including self-study and annual reports
- 8** Policies for faculty professional development activities
- 9** Processes for program review
- 10** Process for institutional planning and budget development
- 11** Other academic and professional matters as mutually agreed upon

6.2.3. 2nd Vice President, FCC - Lohse

6.2.4. Secretary – Kell

6.2.5. Treasurer – Fortier

7. Future Topics for Discussion

8. Adjournment

The meeting was adjourned at 1:36 pm.