



**AB 1925
10 + 1
RESPONSIBILITIES**

- 1 Curriculum, including establishing prerequisites and places courses in disciplines
- 2 Degree and certificate requirements
- 3 Grading policies
- 4 Educational program development
- 5 Standards or policies regarding student preparation and success
- 6 District and college governance structures, as related to faculty roles
- 7 Faculty roles and involvement in accreditation processes, including self-study and annual reports
- 8 Policies for faculty professional development activities
- 9 Processes for program review
- 10 Process for institutional planning and budget development
- 11 Other academic and professional matters as mutually agreed upon

Academic Senate Executive Committee Agenda

February 6, 2018
12:30 – 1:20 pm, Room 841

Minutes

Present: A. Badgett, S. Ball, M. Gianvecchio, G. Kell, S. Lohse, F. Smyle. M. Biddenback

Absent: W. Fortier

Guest: E. Shearer, A. Gross

1. Welcome

2. Adoption of Agenda

- Motion to adopt agenda with moving of Item 5: Role of Academic Senate in college-wide policy review to after 7.2
- M/S/P

3. Approval of Minutes: 12/5/17

- M/S/P
- 1 abstention

4. Public Comment - none

5. Discussion Items

5.1 Drafting a process for future emergencies - E Shearer

- Discussion regarding memos sent out during the fire disaster to faculty and students and communication not being consistent throughout all communication venues
- Also impacted student studies after NVC opened after shelter closed
- Currently working on Emergency Operation Instruction. Potential changes include:
 - Timeliness
 - Specific role/task strategies and operations
 - Ensuring communication consistency
- Emergency Operation Instruction will be brought to Academic Senate
- Goal is to have the document in place with all faculty
- Discussion regarding needing to understand legal time requirements for certain areas of study (i.e. HEOC).

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5.2 Proposed resolution in support of DACA students - A.Gross

- Statement to be put out to students reaffirming commitment of support and safety to all DACA students
- Training will be provided to staff and faculty regarding reaction to ICE presence
- A memo will be sent out to faculty and staff with resources and procedures
- Rapid response teams will be called in
- DACA will be discontinued March 5
- Discussion regarding legal requirements and alternative methods of instructions if students are in sanctuary
- Resolution will be brought to next Academic Senate Business meeting

5.3 Faculty feedback regarding AS committee Pilot - A.Badgett

- Shared information regarding setting up a survey for faculty that provides feedback on the pilot committee restructure.
- Discussion on concerns about reverse information direction and potential idea of “Town Hall” or second monthly Academic Senate meeting focused in information and discussion only.

6. Action Items

6.1 Committee Assignments

- Motion to approve with addition of Richard Nybakken [SOCS] to Student Success Committee
- M/S/P

6.2 Sabbatical Endorsement – Smyle

- M/S/P

7. Information Items

- Role of Academic Senate in college-wide policy review

8. Reports

8.1. AS and Shared Governance Committee Chair Reports

8.1.2 Curriculum – Gianvecchio.

- Deadline for course submission: March 16

8.2 Officer Reports

No reports

9. Future Topics for Discussion

10. Adjournment

- Meeting adjourned at 1:32 PM