Academic Senate Executive Committee Minutes – Special Meeting
February 17, 2015
12:30 – 1:20 pm, Room 875

Guests: D. Chiabotti, D. Ellingson, K. Larsen, F. Quinlan, D. Rosselli, D. Van Deusen, L. Yanover

1. Welcome

2. Adoption of Agenda MSP.

3. Approval of Minutes - none

4. General Announcements - none

5. Public Comment – Concern about BOT process of approval of Board Policies and Regulations. (D. Rosselli)

6. Information Items – M. Shea expressed concern regarding decision making process that is being developed. A. Gross expressed concern that the upcoming special meeting should not focus on the structure, but the process.

7. Discussion Items

7.1 Student Learning Outcomes - J. Dotta and E. Shearer were not present. Chart was provided to demonstrate completion of SLO assessment results according to TracDat. There was concern about data and TracDat not having complete information. Some discussion has taken place to focus Flex Days on SLO assessment.

7.2 Flex Days

- Addition additional Flex Days – who has responsibility? Faculty senate determines staff development needs, and association negotiates.
- Make Fridays SLO days. Also a faculty senate issue/altering teaching schedule.
- Understanding that SLO is faculty responsibility and PDC is looking at changing Flex Day to focus on SLO discussion.
- Lack of consistency on SLO/TracDat entering and who is responsible.

Next step:
- Talk to full senate for discussion. Proposal is to dedicate Flex Day to SLO.
- Have support staff been adequately trained? Is TracDat working?
- Short Term: Division meetings to focus on SLO inputting.
- Flex Days dedicated to SLO discussion or assessment dialogue.
- Long Term: Look at increasing total number of Flex Days to manage issues that need to be addressed.
7.2 Committee Process – reminder that Executive and Faculty Senate must determine agenda and focus and committees are responsible for bringing forward proposals. T. Madison will be assuming the role of disseminating BOT/Policy/Regulations to appropriate groups/committees, both for Mutual Agreement and general.

8. Action Items

9. Adjournment (1:25 p.m.)