Academic Senate Executive Committee  
Meeting Minutes, 4/2/2013 

Attendance: Dan Clemens, Dave Angelovich, Amanda Badgett, Sheryl Fernandez, Maria Biddenback, Stephanie Grohs, Ann Gross, Julie Hall, Barbara Kraig, Nadine Wade-Gravett, Cliff Zyskowski, 

1. Welcome 

2. Adoption of Agenda  
   - msp (A. Badgett) 

3. Approval of Minutes from: 3/5/13 
   - msp (A. Badgett) 

4. General Announcements - None 

5. Public Comment - None 

6. Action Items - None 

7. Discussion Items 
   7.1 Part-time Hiring Process, D. Clemens  
      - Asked if any concerns/suggestions of process  
      Suggestion to go through several interviews then keep names of several approved to teach if a position is available be looked at for an upcoming position.  
      - FSP make changes by noon Thursday to send out with agenda for Business meeting on April 19th as a discussion item. 

   7.2 Revisions to AS Committee Restructuring, A. Gross  
      - LOAC subcommittee to Planning  
      - ILO district committee  
      - added Faculty Coach Committee to 3 main committees  
      - 2nd V.P. Faculty evaluations and staff development  
      - Positive feedback from OI/President for more re-assign time. 

   7.3 Contract Faculty Evaluations, A. Gross  
      - District met with Faculty Association then to the FA Executive to look at contract faculty evaluations.  
      - Putting changes in document – not done yet  
      - Can bring to Full Senate April 23rd  
      - Student evaluations can go through survey monkey 

   7.4 Officer Nominations subcommittee, A. Gross  
      - A subcommittee of the Executive committee to come up with nominations
- Open nominations on Tuesday April 9th
- Tia Madison run for 1st V.P., Shawna Bynum run for 2nd V.P., Julie Hall run for Treasurer
- Subcommittee (Stephanie G., Sheryl, Amanda) nomination for President & Secretary
- How to move forward?
- Need tenured full time person with some experience
- Names for offices to be announced on Tuesday, April 9

7.5 Classified Staff Emeritus Status Proposal, A. Gross
- Classified looking to offer retiring staff similar benefits to the Faculty Emeritus
- Classified Emeritus - other colleges do give to everyone not just for faculty
- Executive Committee supports – Will run through the library dean about issue with library use

7.6 AS Business Agenda, A. Gross
- Reports – How many more reports? Do need a final report.
- 4/9; 5/7 – Can we do report on consent calendar? The report must come out a meeting before being posted. Good to report if there is a deadline.
- Open nominations – Does anyone want to add to the agenda? Get to Ann for any items coming up.

8. Information Items

8.1 Standing Committee Chair Reports

8.1.1 Academic Standards & Practices
- Voted on Institutional Standards/ Benchmarks

8.1.2 Basic Skills Initiative
- Math staff at meeting to bring success centers

8.1.3 Curriculum
- Spring cycle to be compliant
- Revising handbook

8.1.4 Faculty Standards & Practices
- Part-time hiring policy
- Equivalency Review this Friday
- Request from Office of Instruction for 1 more equivalency review
- Will be announced at Senate meeting
- Should have human service review board

8.1.5 Learning Outcomes Assessment - None

8.1.6 Professional Development
- Karen Larsen to be committee chair
- Flex Day great input
- Discussion about new faculty learning community
  some has been valuable (give me tools to use)
- assess & intervene

8.1.7 Distance Education - None

8.2 Shared Governance Reports
8.2.1 Budget Committee
- Not to combine budget & planning – remain separate
- Policy

8.2.2 Planning Committee
- Strategic Planning 13-14
- Format other Community Colleges (get feedback from other colleges)

8.3 Officer Reports
8.3.1 President
- EEO plan
- EMP information
- Foundation $ - Where money gets split to: will send out with information with agenda
- Grant- how was it spent to offset other costs?
- Board Policies
- Book store – 2 requests to come in and run the store
- Email BOT. Faculty supports open email to BOT.

8.3.2 2nd Vice President – None

8.3.3 Secretary - None

8.3.4 Treasurer - None

9. Adjournment (1:20pm)
- msp (A. Badgett)