Members Present: Dave Angelovich, Amanda Badgett, Steve Balassi, Sheryl Fernandez, Stephanie Grohs, Ann Gross, Julie Hall, Fain Hancock, Betty Hopperstad, Jennifer King, Mary Shea, Erik Shearer, Nadine Wade-Gravett.

1.0 Welcome and Call to Order -12:30 p.m.

2.0 General Announcements –The deadline to sign up for the summer trip to Spain is February 25th. Faculty are encouraged to post the flier that is available under the International Education link.

3.0 Public Comment- none.

4.0 Adoption of Agenda (msp, A. Gross) with motion to move President’s report to item 6.1

5.0 Approval of Submitted Minutes for January 25th, 2010 (msp, A. Gross)

6.0 Discussion Items

6.1 President’s Report (E. Shearer)
Erik met with the college president to discuss three topics; division reorganization, course repeatability, and Centers for Excellence.

a) Discussion on Division Reorganization:
-Plan will be developed by March 1. Plan was to be presented to Instructional Council.
-Problem with a lack of discussion with faculty/divisions. The timeline proposed will preclude any discussion. It was questioned as to why this issue is being rushed. It appears that the purpose is to save money. The elimination of division chairs being the biggest cost savings. Faculty recognize that the District has the right to organize and that the financial situation is problematic. Emails will be sent to faculty regarding the faculty hour open forum and the importance of discussing this issue. All faculty are requested to participate. The issue of March 15 timelines will be addressed with Sue Nelson.
b) Course Repeatability:
The President has ordered a review of courses to look at high repeat issues. It was stressed that faculty and the Curriculum Committee need to be involved in the process and discussion. Senate must, by law (AB 1725, Title 5, Ed Code) play a role in the discussion and decisions. It was expressed that the proposed decisions are based on information from the LAO, not the legislators. Any action taken by the college is premature.
c) Centers for Excellence:
President wants to develop six fee-based programs: Public Safety, Entrepreneurship, Hospitality/Tourism, Trade & Technology, Health Care, and Green Technology. Faculty questioned the data used to establish support for the programs. Also, any non-credit programs must be approved through the Curriculum Committee. Planning Committee approval will be necessary and some changes
may be subject to mutual agreement.

6.2 **Academic Calendar (M. Shea, B. Hopperstad)**
The calendar has been established. It will coordinate with the Napa Unified School District schedule. The start dates have been established. The Student Standards & Practices committee will work with Admissions & Records to establish and publish registration dates.

6.3 **Faculty Hour Topics, Spring 2011 (E. Shearer)**
The following faculty hours have been established:
- February 3 - Dealing with Difficult and Disruptive Students
- February 15 - Open Forum with Sue Nelson on Division Reorganization
- March 3 - Faculty Hiring Process
- April 7 - Course and Program Classification
- May 5 - Ad-Hoc Evaluation and Role of the College are possible topics to be determined.

6.4 **GE Review Clean-Up (E. Shearer)**
Item has been taken off the table pending SB 1440 updates.

6.5 **Faculty Hiring (A. Gross)**
Faculty Standards & Practices have drafted a proposal that they will finalize at their February 8th meeting. The proposal will be ready to present at the March Faculty Hour.

6.6 **Student Resolution Regarding Cultural/Ethnic Courses (E. Shearer)**
While in favor of the concept, the timing is difficult. Faculty need to fully assess SB 1440 and all other curriculum issues at this time.

6.7 **NVC Campus Climate Survey - no report.**

6.8 **Basic Skills Action & Expenditure Plan (S. Fernandez)**
The committee is reviewing budget and allocating funds. The committee is also considering statistics for developmental math.

7.0 **Reports** – All officer and chair reports to be submitted electronically to Lauren Lee.

8.0 **Next Meeting:**
Full Senate Business Meeting, February 8th, 12:30-1:20, room 860
Agenda items to include:
- Curriculum Packet as a consent item
- Reorganization as an information item

9.0 **Meeting adjourned** 1:28 p.m. (msp A. Gross)
7 Reports

a. Officer Reports
   i. President, Erik Shearer (see agenda item 6.1)
   
      ii. Vice President, Jennifer King - no report.
   
      iii. 2nd Vice President, FCC, Mary Shea - no report.
   
      iv. Secretary, Nadine Wade-Gravett - no report.
   
   v. Treasurer, Julie Hall
      Fall 2010 Semester Expense Breakdown:
      11% Donation to Child Development Center
      85% Social Functions
      4% BOT Gavel honoring Charles Meng
      Current balance: $726.62
      Attached: Student Development Report

b. Standing Committee Chair Reports
   
   i. Academic Standards & Practices, Stephanie Grohs - no report.
   
   ii. Basic Skills Initiative, Sheryl Fernandez - no report.
   
   iii. Curriculum, Steve Balassi - no report.
   
   iv. Faculty Standards & Practices, Ann Gross
      The Faculty Standards and Practices Committee is currently finalizing
      revisions to the full-time faculty hiring procedures, for discussion by the full
      senate on March 3. Janet Stickmon had to leave the committee because of
      her responsibilities on the Scholarship Committee this semester. No
      replacement has been made.
   
   v. Professional Development Committee, Michelle Hobbs – no report.
   
   vi. Social Committee, Fain Hancock - no report.
   
   vii. Student Standards & Practice, Betty Hopperstad - no report.
c. Shared Governance Reports

i. **Budget Committee, Dave Angelovich**
   The minutes of the January 27th meeting have not been distributed yet. Edna Baehre and Julie Walter-Burke attended the meeting in addition to the Committee members. All faculty members of the budget Committee attended except for Steve Goze.
   Item 6.0 was information about the Governor’s Proposal for 2011-12 Budget. March 1st is a key date for the Governor’s proposal to be put on the ballot for June. There are various proposals that will affect the NVC budget next year ranging in a reduction of $1.5 M to $4.25 M. According to John Nahlen, the “most probable” reduction will be around $2.5 M. However, nothing is certain at this time. As information becomes available about the budget, the Budget Committee will meet to discuss the information. This may also include campus wide meetings or forums. The meeting of Budget Center Managers has not been scheduled yet but should occur near the end of February. The next official meeting of the Budget Committee is April 21st where we will discuss the Preliminary Budget for 2011-12 and we will work on updating the Budget Committee Procedures.

ii. **Planning Committee, Maria Biddenback** no report.