

# Request for Canvas Access: Peer Observation

Please Give at least 48 hours notice

Please send this form, or an email containing this information:

To: Brandon Tofanelli  
Distance Education Technician  
[BTofanelli@napavalley.edu](mailto:BTofanelli@napavalley.edu)

Cc: Liz Rivera  
Academic Senate Secretary  
[Elizabeth.Rivera@napavalley.edu](mailto:Elizabeth.Rivera@napavalley.edu)

I, \_\_\_\_\_, am required to do a peer observation this semester as part of my evaluation process. I have already discussed the request with the instructor noted below, please schedule me access to the noted Canvas class on the days requested.

## Instructor of Record

Name: \_\_\_\_\_ Email: \_\_\_\_\_

## Class

Name: \_\_\_\_\_ Section #: \_\_\_\_\_

## Grant Access To

Name: \_\_\_\_\_ Email: \_\_\_\_\_

## During this Data Range (not to exceed five days)

Date(s): \_\_\_\_\_

Both the Instructor of Record being observed and the evaluate reviewer will be notified by Brandon Tofanelli when the access has been arranged.