



Academic Senate Business Meeting

Minutes for May 13, 2014

12:30-1:20, Room 860

Attendance: J Amato, D. Angelovich, A. Badgett, G. Bell, M. Biddenback, S. Burns, D. Clemens, D. Chiabotti, M. Conroy, A. DiFranco, J. Dotta, M. Dow, I. Dunkle, S. Fernandez, W. Fried, M Gianvecchio, RJ Gonzales, S. Grohs, A. Gross, J. Hall, F. Hancock, K. Iwamoto, K. Larsen, S. Lohse, C. Luikart, T. Madison, J. McClendon, J. McGowan, R. Miller, E. Quealy, D. Rosselli, M. Tran, D. Van Deusen, M. Villagomez, J. Wachsmuth, N. Wade-Gravett, L. Yanover

Absent: J. Ankenmann, B. Avila, S. Balassi, S. Ball, K. Bencoter, A. Bewick, R. Bruggemann, A. Castro, P. Carroll, R. Della Valle, J. Duffey, D. Ehlen, D. Ellingson, S. Fawl, W. Fortier, R. Freschi, D. Geiger, C. Gillis, S. Gocke, A. Guerrero, M Hobbs, B. Hopperstadt, J. Hurtado, G. Kell, J. King, C. Kling, B. Kraig, S. Krebs, E. Lara-Medrano, J. Liscano, K. McCann, S. McCann, R. Millay, L. Monger, A. Moore, B. Moore, L. Napholz, R. Orzoco, K. Owens, F. Quinlan, S. Rose, E. Shearer, J. Stickmon, G. Strommen, M Salceda-Nunez, M. Sanchez, D. Saunders, M. Shea, E. Tejada, R. Villa, E. Wade, J. Whitmer, EA. Wilkes, Y. Woods, C. Zyskowski

Guest: Terry Giugni

Meeting called to order at 12:34 pm.

1.0 Welcome

2.0 Adoption of Agenda

- D. Chiabotti expressed concern that BP4040 Library Services was on agenda as a discussion item. She said that this issue was an academic and professional (10+1) matter. The Senate needs to clarify the issue with the President's office.
- Motion to remove Committee Assignments from action items and move to the May 27 agenda. MSP

3.0 Approval of Minutes

- Motion to correct minutes to show that in item 7.2 Dr. Kraft presented, not Dr. Giugni. MSP

4.0 Public Comment - none

5.0 Announcements

- The Jamba Juice fundraiser takes place Thursday, May 15 for the benefit of the new Business club.
- The end of year party is on Friday, May 16 with Taco Truck. Price is \$20 per person. Adjunct faculty are covered by a donation from the Union. Retirees will be honored at the party.
- The winners of the McPherson teaching award, Glen Bell and William Miller were acknowledged. They were also honored by the Board of Trustees.

6.0 Actions Items

6.1 Committee Assignments – removed from agenda

6.2 Curriculum Packet – Curriculum will be presented on a regular basis to the Senate. The deadlines will be posted on the committee website. Motion to approve the packet. MSP

6.3 Flex Day Agenda – K. Larsen presented the tentative draft of the Flex Day agenda. The agenda was created based on feedback from previous Flex Days. Fall will focus on the business needs of the college and departments, while spring will offer more development workshops. There was concern that workshops be offered during times outside the required faculty meetings so that faculty can attend. Division meetings have been added. Motion to extend discussion by 1 minute. MSP. Adjunct faculty members are invited to participate in the division meetings, especially in single member departments. They are paid for up to three hours of their time.

6.4 Pre- and Co-requisites – S. Grohs presented the proposed changes to the Board policy on pre- and co-requisites. The goal was to build in close scrutiny and balance when establishing prerequisites, using either statistical evaluation, CSU equivalent courses, or content review. The key change is in the use of content review. The question was raised as to whether a Board policy should be so detailed. Motion to extend discussion by 2 minutes. Dr. Giugni noted that faculty use of content review offers more flexibility than statistical analysis, however if data supports that pre-requisites increased student success, then the pre-requisite is required. Motion to approve the summary paragraph as Board policy and move the details to administrative regulation. MSP.

7.0 Discussion/Information Items

7.1 Substantive Change Report – Dr. Giugni reported that the draft report would be ready by the end of the week and would come before the Senate at the next meeting as a first reading. Final draft will come before Senate in August for a second reading and approval.

7.2 Board Policies 3540 Sexual Assault, 4040 Library Services, 4070 Auditing, 4226 Multiple Enrollments, 335 Health Exams, 7340 Leaves – The Senate will ask for an extension and the policies will come before the Senate at the next meeting as a second reading. With regard to BP 7340, there was concern that combining personal necessity leave with illness leave would end up with personal leave being lost. With regard to BP 4070, there was discussion on the rationale for removing the fee for auditing – suggestion to charge \$15.00 per unit. With regard to BP 4040, the matter would be clarified with the President’s office and taken up by the Academic Standards and Practices committee for review and to bring back to the Academic Senate with recommendations. All feedback should be addressed to the Senate President.

8.0 Reports

8.1 Officer Reports

8.1.1 President – No report

8.1.2 1st Vice Pres. - No report

8.1.3 2nd Vice Pres. - No report

8.1.4 Secretary - No report

8.1.5 Treasurer – The amount in the treasury is _____ with a check in the amount of _____ to be deposited.

8.2 Standing Committee Chair Reports – all final reports should be sent via email to the Senate President and forwarded to the Senate.

8.2.1 Academic Standards & Practices – The committee is reviewing CLEP, AP, and priority registration.

8.2.2 Basic Skills Initiative – The positions for the Student Success Center have been announced, but have not been posted. The Faculty Association has approved the positions.

8.2.3 Curriculum-No report

8.2.4 Faculty Standards & Practices – Thanks to all who helped on the Equivalency Review teams.

8.2.5 Learning Outcomes Assessment - No report

8.2.6 Professional Development Committee – The contract evaluation process manual will hopefully come before the Senate at next meeting. If it is not ready, it will need to be on the agenda in August and may not be implemented until the following year.

K. Larsen is preparing to send an email on the Sabbatical process for next year by the end of the semester.

8.2.7 Social Committee – The faculty party will take place on May 16



8.3 Shared Governance Reports

9.3.1 Budget Committee - No report

9.3.2 Planning Committee - No report

9. Adjournment (1:30 pm)