



Academic Senate Business Meeting

Minutes for February 11, 2014

12:30-1:20, Room 860

Attendance: J Amato, D. Angelovich, A. Badgett, G. Bell, K. Benscoter, M. Biddenback, S. Burns, D. Chiabotti, D. Clemens, M. Conroy, J. Dotta, M. Dow, S. Fernandez, W. Fortier, W. Fried, C. Gillis, S. Grohs, A. Gross, J. Hall, F. Hancock, K. Iwamoto, B. Kraig, K. Larsen, J. Licano, S. Lohse, T. Madison, K. McCann, J. McClendon, J. McGowan, R. Miller, L. Monger, K. Owens, E. Quealy, F. Quinlan, D. Rosselli, M Salceda-Nunez, M. Sanchez, D. Saunders, E. Shearer, M. Tran, D. Van Deusen, R. Villa, J. Wachsmuth, N. Wade-Gravett, EA. Wilkes, Y. Woods, L. Yanover

Absent: J. Ankenmann, B. Avila, S. Balassi, S. Ball, A. Bewick, R. Bruggemann, P. Carroll, A. Castro, E. Cosby, R. Della Valle, A. DiFranco, I. Dunkle, J. Duffey, D. Ehlen, D. Ellingson, S. Fawl, R. Freschi, D. Geiger, M Gianvecchio, S. Gocke, RJ Gonzales, A. Guerrero, M Hobbs, B. Hopperstadt, J. Hurtado, G. Kell, J. King, C. Kling, S. Krebs, E. Lara-Medrano, C. Luikart, S. McCann, R. Millay, A. Moore, L. Napholz, R. Orzoco, S. Rose, M. Shea, J. Stickmon, G. Strommen, E. Tejada, M. Villagomez, E. Wade, J. Whitmer, L. Yanover, C. Zyskowski

Guests: Ronald Kraft, Terry Giugni

Meeting called to order at 12:34 pm

1.0 Welcome

2.0 Adoption of Agenda

2.1 Add Dr. Kraft to public comment.

2.2 Under 6.1, add Steve Fawl to Scholarship Committee. MSP

3.0 Approval of Minutes: 1/28/14. MSP

4.0 Public Comment – Dr. Kraft noted that the Senate is being kept apprised of the possible Bond process. A feasibility study will be done in May.

Motion to extend his time. MSP.

A polling firm has been hired to assess the mood of the public.

5.0 Announcements

5.1 At the Faculty Association meeting on Thursday, February 13, they will discuss the crisis in recruiting and keeping faculty.

5.2 The Black History month display is now on exhibit in the library.

5.3 The IT WiFi expansion plan was announced.

5.4 The Learning Outcomes survey is open for one more day, thank you to the people who participated.

6.0 Action Items – MSP.

6.1 S. Gocke will be reassigned to Learning Outcomes Assessment Committee.

6.2 D. Chiabotti will be reassigned to the Budget Committee.

6.3 S. Fawl will be reassigned to the Scholarship Committee.

7.0 Discussion Items

7.1 Process for Meeting Absences - All Chairs are requested to submit attendance and absence information from meetings, and this information will be forwarded to administration. The challenge is meeting quorum, and ensuring adequate faculty representation. The consequences of failure to attend meetings might range from covering absence with sick or leave time, docking pay, to less punitive action.



Concerns were raised that any action taken should be under the purview of Human Resources, Faculty Association, or Office of Instruction and not the Academic Senate.

Motion to extend discussion by 3 minutes. MSP.

The Academic Senate should keep accurate records. It is the Administration's job to tally and use the information in faculty evaluations.

- 7.2 Open/Low Enrollment Classes – Currently, faculty advertise classes having low enrollment. There should be a way to notify all students of open classes. Question of students being able to enroll online until classes begin, and even later if classes are not full. Question of classes beginning on Mondays, rather than midweek. Need improvement to Datatel. This is a support services issue for Administration. Student services needs to hear what the concerns are. A Senate Enrollment Management committee might be useful to address these issues.

8.0 Information Items

- 8.1 Flowers will be sent to Mary Shea.
- 8.2 No sabbatical requests have been submitted or approved since 2008. The requests will be sent to the Board of Trustees with recommendation for approval. President Kraft indicated that the cabinet has discussed the discussed the sabbaticals. They are still financially dependent. He said that a one-faculty member department should not be an issue.
- 8.3 Scholarship committee – Steven Fawl will join the committee.
- 8.4 Hiring committee assignments have been made.

9.0 Reports

9.1 Officer Reports

- 9.1.1 President** – No report
- 9.1.2 1st Vice Pres.** - No report
- 9.1.3 2nd Vice Pres.** - No report
- 9.1.4 Secretary** - No report
- 9.1.5 Treasurer** - No report

9.2 Standing Committee Chair Reports

- 9.2.1 Academic Standards & Practices** - No report
- 9.2.2 Basic Skills Initiative** – Will meet with Office of Instruction regarding Student Success Centers.
- 9.2.3 Curriculum**- Will meet on February 21. They are looking for ways to streamline the process.
- 9.2.4 Faculty Standards & Practices** – March 7 and 21 have been set up as equivalency review dates.
- 9.2.5 Learning Outcomes Assessment** – Have finished their handbook.
- 9.2.6 Professional Development Committee** – No report
- 9.2.7 Social Committee** – No report

9.3 Shared Governance Reports

- 9.3.1 Budget Committee** - No report
- 9.3.2 Planning Committee** - No report



10. Adjournment (1:26 pm)