



Business Meeting Minutes

11-10-09 (12:30-1:30 in Room 838)

Members Present: Jessica Amato, David Angelovich, Amanda Badgett, Steven Balassi, Lauralyn Bauer, Glen Bell, Andrea Bewick, Maria Biddenback, Stephanie Burns, Shawna Bynum, Daniel Clemens, Sheryl Fernandez, Michael Gianvecchio, Roberto Gonzalez, Stephanie Grohs, Ann Gross, Alejandro Guerrero, Betty Hopperstad, Gwen Kell, Christy Kling, Sherry Lohse, Robert Miller, Bonnie Moore, Martin Murphy, Mary Salceda-Nunez, Marci Sanchez, Rebecca Scott, Erik Shearer, Tom Smeltzer, Eileene Tejada, Walter Unti, Diane Van Deusen, and Nadine Wade-Gravett.

Guest Present: Sue Nelson

1. Welcome

President S.Bynum called the meeting to order at 12:30 pm and welcomed members and guests. A sign in sheet was passed around.

2. Adoption of Agenda

Remove 5.4 from Action Item, 6.2 should read "New Certificates", remove 7.3 and renumber agenda items.
msp

3. Approval of Minutes from 10-13-09 -msp

4. Public Comment

Faculty Association will meet on Thursday.

5. Action Items

5.1 Senate Assignment Approvals

5.1.1 Peter Holland replaces Cathy Gillis in DITC

5.1.2 Martin Murphy replaces Regina Orozco in Planning

5.1.3 Jerry Somerville added to Assessment
msp

5.2 Bylaws Revisions

5.2.1 Scholarship Committee Change (2nd Vote)

Pg 6 Article IV, add paragraph before section 1

The following statement will be added to the Bylaws:

In addition, the Academic Senate shall appoint five faculty members

(including an EOPS counselor who is in charge of the process) to work with

the EOPS/Financial Aide Department on scholarships. These faculty shall serve a two year term in place of their senate committee work.

msp

5.2.2 Committee Quorum (2nd Vote) -
Pg 9 Article 4 section 10.2

The Bylaws are updated to reflect the following:

To transact business at a committee or subcommittee meeting, a quorum shall consist of whichever are greater, 3 faculty members or 20 percent of the faculty membership of that committee or subcommittee.

msp

5.3 Emeritus Status

5.3.1 Approve Lorraine Segal and Terry Woodward

msp

5.4 Equivalency Policy

Equivalency will now be handled by Academic Standards and the Equivalency Review Team. Will go into Mutual Agreement and be implemented in the fall.

msp

6. Discussion Items

6.1 Proposed Changes to the 50% Law

State Academic Senate will be discussing the following options:

- 1.) Abolish the 50% law
- 2.) Remove counselors/librarians from the equation
- 3.) Add to instruction and change to 54%

Faculty will continue to have discussions and will find out what the impact to NVC will be on each option.

6.2 New Certificates

- 1.) Economic Certificate – Certificate showing commitment to the field of economics. This will not create new classes.
- 2.) Entrepreneurial Certificate – Will link several degree programs (Viticulture, Business Commerce) to give students training education on building a business. Will include business assessment and business plan development. The certificate will require 12-15 units. A new class in research, 3 credit hours. The class will reorganize small business planning class to include the actual development of a business plan.

7. Information Items

7.1 Accreditation Report

It is felt that the college did a great job on the report and presentation. The PEP process and reports assisted the process tremendously and did receive special recognition. Thanks to Judie Walter Burke, Mary Shea, and Rich Bremer. Full report will be presented to Board and Faculty.

- 7.2 SLO Workload
Union asked for input and Office of Instruction is supportive of having faculty secretaries input data to take workload off faculty.

8. Reports

8.1 Shared Governance Reports

8.1.1 Budget – Walter Unti

Belief that we will have budget cuts, including midyear, but we do not have much information to date. S.Nelson stated summer courses may be cut.

8.1.2 Planning – Stephanie Burns

Working on Planning priorities. The priorities have been approved with some changes still to be made. Final priorities will be sent out to faculty. Priorities include asking for a focus on serving students with disabilities.

8.2 Officers Reports

8.2.1 President – Shawna Bynum

A Zoomerang survey will be sent to all faculty requesting information on presidential qualities, skills, experiences that should be included in the search. President Bynum will take the results to the forum on 11/24 @ 12:30 pm. She will also be forwarding six faculty names to serve on committee.

A library naming survey is also being circulated online. Please complete.

The process for starting a new program or certificate is outlined in the Curriculum Handbook

An Ad-hoc Committee, chaired by Glen Bell, has been formed to look at the form and function of the Curriculum Committee.

8.2.2 1st Vice Pres. – Erik Shearer, no report

8.2.3 2nd Vice Pres. – Rebecca Scott, no report

8.2.4 Secretary – Nadine Wade-Gravett, no report

8.2.5 Treasurer – Julie Hall, no report

9. Next Meeting Items (3 mins.)

9.1 Next Meeting Date: December 8, 2009

9.2 Next Meeting Topics

7.1 **Adjournment** 1:20 pm