



Academic Senate Business Meeting

Minutes for September 24, 2013

12:30-1:20, Room 860

Members Present: Glen Bell, Andrea Bewick, Stephanie Burns, Shawna Bynum, Peggy Carroll, Dianna Chiabotti, Dan Clemens, Michael Conroy, Steven Fawl, Bill Fried, Roberto Gonzalez, Stephanie Grohs, Ann Gross, Alejandro Guerrero, Julie Hall, Fain Hancock, Kristie Iwamoto, Christy Kling, Elizabeth Lara-Medrano, Karen Larsen, Sherry Lohse, Tia Madison, Kelly McCann, James McGowan, Rob Miller, Lynda Monger, Bonnie Moore, Forest Quinlan, Denise Rosselli, Gary Strommen, Eileene Tejada, Melinda Tran, Diane Van Deusen, Randy Villa, Maria Villagomez, Nadine Wade-Gravett, Yolanda Woods, Lisa Yanover
Guests: Ron Kraft, Carollee Cattolica, Robin Wornall, Chris Farmer

1.0 Welcome

2.0 Adoption of Agenda

- Adopted agenda, msp

3.0 Approval of Minutes: 9/10/13

- Correction: add to comment of VPI the following. "Candidate should have demonstrated ability to attract, retain, and promote a diverse staff."

4.0 Announcements

- Encourage faculty & staff to see Sound of Music

5.0 Public Comment - None

6.0 Action Items

6.1 Academic Senate Restructuring

- 5 Standing committees to be: Faculty Standard and Policies, Curriculum, Faculty Coach committee, LOAC, Faculty Development and Evaluation; Also: leave committee open to members
- msp – (s. Grohs)
 - Discussion - Concern restructure will not reduce work load. Everything needs to go to larger body which will meet 2 times a month. Work groups will need to be on the same schedule to complete work. Can send drafts to full body with email?
- Revisions- S & Policies bullet #4, Faculty Evaluation & Development put in words Division Representative, Item #4 no more professional development committee, S & P committee item #1
 - Questions/Concerns – Brown Act committees are recommending bodies, voting body is the Full Senate. Committees are not decision bodies – only recommending bodies
 - Go back to have committees that do work then everything back to Full Senate is too many layers .
 - Move to extend times, msp (M.Villagomez)
 - Committees do make decisions- of the recommendations they give to Full Senate
 - Brown Act is a policy for decision making authority, must go to Full Senate to make decision.
- Summarize for changes:
 - Brown Act
 - Work Load not equal for committees
 - We are switched around on committees so will change work load



- If Brown Act information is accurate and we can email back & forth perhaps we need to postpone restructuring
- Brown Act/ Robert's Rules of Order – Clarify the 2 different rules – Need to also read & clarify Bylaws
- Have past practice as an effective Senate in the past but do not want to lessen our voting
- Amendments approved
- Vote on recommended restructuring – Not Adopted

6.2 Open Nominations for AS Officers, A. Gross

- Subcommittee – To look for nominations
- msp (A. Badgett) Open nominations: Period open for 2 weeks, Voting by ballot after that.
- President Eileene Tejada/ Maria Biddenback
- 1st VP Tia Madison
- 2nd VP Shawna Bynum
- Secretary
- Treasurer - Julie Hall
- Faculty Association is closing their nominations this Thursday

7.0 Discussion Items

7.1 Faculty Hiring Procedures for Part-time Contract Positions, D. Clemens

- Put together a standardized consistent process
- Ach Division/ Program have a “pool” of applicants for when positions open up.
- Identify needs for sections
- Look to pool to select or contact people
- If needed then send ads out
- Requested feedback from coordinators and division chairs is in document
- Confidentiality would like to discuss interview with faculty member who may be working with that person within the department or need to know basis
- Timeline no later than 9th week (thought needed to put in a time)
- Are doing away with drafts so take away 1ST draft
- Contradiction in Part V:
 - Off schedule to volunteer
 - Off contract time cannot require one to volunteer
 - Off time are compensated – not at current time – Discussion can follow
- Get rid of word “volunteer”

8.0 Information Items

8.1 Education Master Plan Update, A. Gross

- Purpose – Guide strategic instructional planning
- Components – what is? 10 year projection what will be?
- Can provide for alternate(s) in case faculty can't attend?
- Each program has a page of data, mission, courses offered



- Section for input of staff in that program
- msp (D. Chiabotti) for 3 more minutes
- Current Status- Program Coordinators to discuss with staff surveys for programs
- Can all this work be aligned PEP/Unit Plans/ -----
- Anything you want to add to data?
- 2 consultants (external) will interview program coordinators and get draft together
- Writing teams to write
- Ad Hoc committees – compensation needs to go through Union

8.2 Standing Committee Chair Reports

8.2.1 Academic Standards & Practices - None

8.2.2 Basic Skills Initiative - None

8.2.3 Curriculum - None

8.2.4 Faculty Standards & Practices - None

8.2.5 Learning Outcomes Assessment - None

8.2.6 Professional Development Committee - None

8.2.7 Social Committee

- Dave's House, May 17th Band food truck

8.3 Shared Governance Reports

8.3.1 Budget Committee- None

8.3.2 Planning Committee

8.4 Officer Reports

8.4.1 President - None

8.4.2 1st Vice Pres. - None

8.4.3 2nd Vice Pres. - None

8.4.4 Secretary - None

8.5.5 Treasurer - None

9. Adjournment (1:20 p.m.)