



Academic Senate Business Meeting

Minutes for November 12, 2013

12:30-1:20, Room 860

Members Present: Amanda Badgett, Glen Bell, Kate Bencoter, Andrea Bewick, Maria Biddenback, Stephanie Burns, Dianna Chiabotti, Dan Clemens, Michael Dow, Iris Dunkle, Wayne Fortier, Bill Fried, Ann Gross, Alejandro Guerrero, Julie Hall, Fain Hancock, Kristie Iwamoto, Jennifer King, Barbara Kraig, Elizabeth Lara-Medrano, Karen Larsen, Sherry Lohse, Tia Madison, Carrie Masten, Kelly McCann, Jeanette McClendon, Lynda Monger, Erin Quealy, Scott Rose, Denise Rosselli, Marci Sanchez, Mary Shea, Erik Shearer, Melinda Tran, Diane Van Deusen, Randy Villa, Eric Wade, Nadine Wade-Gravett, Lisa Yanover
Guests: Ron Kraft, Carollee Cattolica, Faye Smyle, Chris Farmer Robin Wornall

1.0 Welcome

2.0 Adoption of Agenda

- Msp

3.0 Approval of Minutes: 10/08/13

- Msp

4.0 Public Comment - None

5.0 Announcements

- General membership meeting this Thursday at 12:30pm

6.0 Action Items

6.1 Flex Day Plan

- Flex day agenda draft was presented. Additional work/titles etc. will take place. Send Karen an email if you have any additional comments or suggestions. Msp

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7.0 Discussion Items

7.1 EMP

- Ann Gross and Faye Smyle presented the summary of the E.M.P. A copy of the Power Point presentation is available goals, timelines, trends and forums information. If you are unable to participate in forums, you may submit comments by November 18th to Faye or Ann. All specific comments are being collected by Carroll to be addressed by EMP committee differences between the EMP and the Strategic Plan. The EMP is designed to assist in the forming of other plans.
- Time expired. Tia Madison moved to extend the discussions by 2 minutes, msp.
- Faculty will get a copy of the Power Point presentation but are encouraged to look at full EMP plan.

8.0 Information Items

8.1 SEM updates

- Lots of different people worked together to form the report. A website is being developed to post the whole plan. 3 teams: 1) Pre-enrollment – outreach organized with master calendar 2) Enrollment – operating welcome center, developing a map for students from registration to enrollment 3) Retention and Goal Achievement – use of technology (e-advising, strategic communication, portal, and classroom technology) professional development support services (building a student union with bond funds),



early alert to avoid problems, students services days and hours of operation discussed , such as library, orientation presentations. This is not a plan, but is a report.

- Next steps include research /reference/planning and check in with the various planning groups
- Tia Madison moved to add 2 minutes, Msp
- Discussion about usage of the cafeteria as a student services center

9.0 Reports

9.1 Officer Reports

9.1.1 President - Report on the Plenary Session will be posted

9.1.2 1st Vice Pres. - No report

9.1.3 2nd Vice Pres. - No report

9.1.4 Secretary - No report

9.1.5 Treasurer - No report

9.2 Standing Committee Chair Reports

9.2.1 Academic Standards & Practices - No report

9.2.2 Basic Skills Initiative - No report

9.2.3 Curriculum

- Discussion about having spring submissions to meet new transfer agreements

9.2.4 Faculty Standards & Practices - No report

9.2.5 Learning Outcomes Assessment

- Question of the day coming

9.2.6 Professional Development Committee

- Thanks to committee for help developing Flex

9.2.7 Social Committee - No report

9.3 Shared Governance Reports

9.3.1 Budget Committee - No report

9.3.2 Planning Committee - No report

9. Adjournment (1:05 p.m.)