



Academic Senate (AS) Business Meeting

May 14, 2019

12:30 – 1:20 pm, Room 838

Proposed Minutes

Present: J. Aguayo, S. Anderson, A. Badgett, S. Ball, S. Bynum, N. Chianese, D. Clemens, T. Downie, I. Dunkle, W. Fortier, M. Gianvecchio, C. Gillis, S. Grohs, A. Gross, A. Guerrero, J. Hanson, S. Hitchcock, S. Howard, J. Huston-Sylvester, M. Ignacio, K. Iwamoto, M. Jong, G. Kell, J. Kincheloe, M. Kronzer, E. Lara-Medrano, K. Larsen, S. Lohse, T. Madison, E. Martinez, J. McClendon, N. McEnery, J. McGowan, M. McKeig, L. Monger, A. Moore, L. Nussdorfer, R. Orozco, C. Pruitt, K. Powell, P. Posada, F. Quinlan, A. Ruybal, L. Rivera, M. Sanchez, F. Smyle, E. Stafford, J. Stickmon, E. Tejada, M. Tran, C. Trujillo, J. Wachsmuth, E. Wade, N. Wade-Gravett, L. Yanover

1. Welcome

2. Adoption of Agenda

- M/S/P

3. Approval of Minutes: 04/23/19

- M/S/P

4. Public Comment

- None.

5. Announcements

- Please sign the retirement cards being passed around.
- Please RSVP to the End-of-Year Party.
- Faculty Dance Show this weekend.
- Writing and Art Contest at 3pm in Community Room.
- Public thank you to the outgoing AS Leadership for 4 years of service.
- Student Art Show in Visual Arts Center on Thursday.
- Update from K. Iwamoto regarding email sent out: if faculty do not sign agreement, Faculty Chairs will not exist.
- Thank you to A. Badgett for her leadership over the last 4 years!

6. Information Items

6.1. Update on Faculty Professional Development Process

- The Director of Human Resources' title is changing to the Associate VP of Human Resources (HR) Training & Development.
- HR & the President's Office made the decision to move Professional Development (PD) under HR but never formally informed the Academic Senate.
- Concern that Faculty Professional Development will be in HR.
- Administrator C. Rivera will be moving to HR, HR confirmed Faculty Professional Development will remain under Instruction.

- President and HR have applied for an IEPI Grant around new PD that they are developing for Classified and Administrators.
- Clarification that HR confirmed funds coming to faculty will continue to come to faculty.

7. Discussion Items

7.1. Student Equity Plan

- This plan was sent out to all faculty and is also available on the AS Business webpage under today's meeting.
- Workgroup membership for plan: C. Farmer, O. DeHaro, H. Willis, R. Wornall, L. Alcazar, J. Stickmon, and A. Guerrero.
- Must be completed by 6/30/19, college received data a month ago.
- Metrics, disaggregation, targets set, and activities reviewed.
- College holds itself accountable.
- Clarification that resources will be reallocated if we do not reach our goals.
- Clarification that female/male genders were only data given, no LGBTQ data received.

8. Action Items

8.1. Student Equity Plan

- M/S/P

8.2. Curriculum Packet

- M/S/P

8.3. Committee Assignments for 2019-2020

- Current assignment, there is always fluidity.
- Christa Trujillo will be assigned to chair of Professional Development Committee.
- M/S/P

8.4. Evaluation Teams for 2019-2020

- M/S/P

8.5. Academic Senate Meeting Calendar 2019-2020

- M/S/P

8.6. BP 4021 Program Evaluation

- BP presented, it states that we have program/process with legal language.
- M/S/P

8.7. AP 4021 Program Evaluation

- Document presented of chart comparing Pilot vs. Old PEP Process.
- Pilot much shorter in length and there will be support for this pilot.
- Concern regarding definition of an instructional program.
- There will be guidelines to refer to for the program evaluation process.
- Concern that reviewing every 3 years for accreditation is too short of a term.
- Comment that Program Evaluation is supposed to be driving Planning & Budget process, along with unit plans. Accreditation monitors to make sure they align.
- Comment that it may need to come back next year to revise, it is a pilot.
- Most community colleges review every 3-4 years.
- Clarification that Vice President requested for every 2 years, so compromised on 3 years.
- M/S/P

8.8. NVC Clearance to Teach Online Course

- Process that has been on-going, this document puts it in writing.
- Clarification that refers to more than 50% of course delivered on-time.
- M/S/P

8.9. Discipline Placement Process

- M/S/P (1 abstention)

8.10. AP 4231 Grade Changes- Grade Changes

- Concerns from prior discussion addressed and revised. Revisions reviewed.
- Comment that title of person authorized to change grades has changed and will need to be updated.
- M/S/P

8.11. AP 4230 Grading & Academic Record Symbols

- Concerns from prior discussion addressed and revised. Revisions reviewed.
- Changes to A&R website and catalogue will be made based on this document.
- M/S/P

9. Adjourn:

- M/S/P, 1:15 pm