



## **Academic Senate (AS) Business Meeting**

September 11, 2018

12:30 – 1:20 pm, Room 838

### **Minutes**

**Present:** J. Aguayo-Vasquez, S. Anderson, A. Badgett, S. Ball, M. Biddenback, S. Burns, S. Bynum, N. Carrier, N. Chianese, D. Clemens, T. Downie, I. Dunkle, W. Fortier, M. Gianvecchio, S. Gocke, R. Gonzales, P. Gospodarczyk, A. Gross, A. Guerrero, J. Hanson, S. Hitchcock, S. Howard, M. Ignacio, K. Iwamoto, M. Jong, G. Kell, J. Kincheole, E. Lara-Medrano, K. Larsen, T. Madison, E. Martinez, K. McCann, N. McEnery, J. McGowan, L. Monger, A. Moore, B. Moore, C. Nelson, K. Owens, P. Posada, C. Pruitt, E. Quealy, F. Quinlan, M. Salceda-Nunez, M. Sanchez, H. Scott, F. Smyle, E. Stafford, J. Stickmon, E. Tejada, C. Trujillo, J. Wachsmuth, E. Wade, N. Wade-Gravett, L. Yanover, T. Nunley, K. Walters

**Guest:** S. Wright, M. Villagomez

**1. Welcome**

- Meeting called to order at 12:32 PM

**2. Adoption of Agenda**

- Motion to adopt agenda as presented
- M/S/P

**3. Approval of Minutes: 08/21/18**

- Motion to approve minutes as presented
- Request to make edit on 7.1, bullet point 3
- M/S/P

**4. Public Comment**

- None

**5. Announcements**

- Sept. 13, 12:30 PM in room 831, Faculty Association meeting
- Great Harvest has started if anyone wants to stop by and see it
- Sept. 23, 9 AM-1 PM there will be a Health Fair/Screening at Kaiser Napa
- Sept. 28, 3 PM-6 PM, small gathering for Rebecca for her retirement at Faye Smyle's home
- Sept. 16, 7:30 PM at PAC, Roberto Gonzalez is singing with jazz trio called "My Romance"
- Sept. 18, 3:30 PM in faculty lounge bringing back informal distance ed. Workgroup

## **6. Information Items**

### **6.1. Board Policy- minor edits and AS process**

- Consultant has recommended some minor edits that range from a capitalization change to where legal language has changed.
- Katherine Kittel will send these recommended edits to AS President, who will then bring them to the AS Executive Committee, then they will decide if they should bring them to their committees.
- Decisions on minor edits will be in AS President's written report for transparency.

### **6.2. Update regarding Guided Pathways for 2018-19**

- Last Friday, leadership group met to review how to bring Guided Pathways to this campus in various forms.
- Discussed a project management model on system wide change and how to communicate it to the campus. What it is, how we are looking at it as a local campus, and what the discreet tasks will be around it.
- One thing that came out of discussion was communication and how to make sure that the message is consistent with constituent groups across the campus and to have regular communication.
- Intention of leadership group is to make sure that it's a consistent message and that it gets out widely and regularly.
- If anyone is interested, group is happy to have your participation, contact AS President after meeting

## **7. Action Items**

### **7.1. Emeritus Application**

- M/S/P

### **7.2. Part-Time Faculty Evaluation Process**

- History: we began this last academic year in Faculty Business
- It has gone through several changes but it is 2 parts: Guidelines & Process
- Response to change in law that is now written in our CBA regarding having a process in place for PT to have an opportunity to get on a seniority list by successfully being evaluated for a class over a specific amount of time.
- It's been determined that the process should have components where there is peer evaluation and an administrative oversight of the process.
- Suggestions were taken and updates have been made to the presented document.
- FBC moved this forward to the full senate.
- There was a motion to approve, motion to second, discussion began regarding concerns.
- After discussion it was concluded that, with three changes listed, process would be approved.
- Changes to be made:
  1. The word "fairly" to "if for any reason"
  2. May conduct- need to cross reference to the conditions and to the admin doc.
  3. Change all reference to online to online/hybrid.
- M/S/P, with one opposition

- As soon as process is signed into mutual agreement, OAA is ready to start process right away

## **8. Reports**

### **8.1. District Committee Reports**

#### **8.1.1. Technology**

- Committee had its first meeting where it was decided that meeting times would be the 2<sup>nd</sup> & 4<sup>th</sup> Friday. Also set out some goals they'd like to achieve.
- The refresh plan of computers has been under way with the 1400 building it's mostly finished.
- The 1000 building is up next. Faculty in the 1000 building have or will be contacted.
- The campus was hit with a cryptocurrency virus over the weekend of July 4<sup>th</sup> which knocked out domain controller. This caused the internet to slow or go down entirely until the virus was removed and no data was lost or compromised from this virus.

#### **8.1.2. Facilities**

- Have not meet yet but will meet on Sept. 27<sup>th</sup>

#### **8.1.3. Equity & Inclusivity**

- Committee had one meeting/working retreat where discussed concepts related to equity and shared governance and the preliminary goals for the year.
- Committee has sent out the assessment/survey that they continue to do regarding equity on campus. Check your email and please participate in the faculty survey.

## **9. Adjourn**

Motion to adjourn meeting at 1:22 PM