

Napa Valley College

Peer Review Form for Academic Part-Time Teaching Personnel

Evaluatee: _____

Class Session Observed: _____

Date: _____

Evaluator: _____

Time: _____

Comments recorded on this form will reflect observation of a class session as noted above.

Scoring: Section “*Needs Improvement*” will be worth 1 point & “*Does not meet*” will be worth 2 points. Sections “*Not observed/Not applicable*” & “*Meets or Exceeds*” will be worth 0 points. A total score of 2 or more will constitute a negative review.

✓ Check the box that best reflects your observation for each of the 4 sections.

	Not observed/ Not applicable	Meets or Exceeds	Needs Improvement	Does not meet
1. Observations and comments regarding the instructor’s preparation for class.				
Observations & Comments:				

	Not observed/ Not applicable	Meets or Exceeds	Needs Improvement	Does not meet
2. Observations and comments regarding the instructor's knowledge of the subject material, or indicate NA if you are unfamiliar with the subject material.				
Observations & Comments:				

	Not observed/ Not applicable	Meets or Exceeds	Needs Improvement	Does not meet
3. Observations and comments regarding the establishment of a positive learning environment.				
Observations & Comments:				

	Not observed/ Not applicable	Meets or Exceeds	Needs Improvement	Does not meet
4. Observations and comments regarding the level of class participation/involvement on the part of students and the interaction between instructor and student.				
Observations & Comments:				

Record additional comments or observations here: