



## **Academic Senate (AS) Business Meeting**

October 9, 2018

12:30 – 1:20 pm, Room 838

### **Proposed Minutes**

**Present:** J. Aguayo-Vasquez, A. Badgett, S. Balassi, M. Biddenback, S. Burns, S. Bynum, N. Carrier, N. Chianese, A. DiFranco, T. Downie, I. Dunkle, W. Fortier, M. Gianvecchio, R. Gonzales, P. Gospodarczyk, S. Grohs, A. Gross, A. Guerrero, J. Hanson, M. Ignacio, K. Iwamoto, M. Jong, J. McGowan, M. McKeig, L. Monger, C. Nelson, L. Nussdorfer, K. Owens, C. Pruitt, F. Quinlan, G.S. Rose, A. Ruybal, H. Scott, F. Smyle, J. Stickmon, M. Tran, C. Trujillo, E. Wade, L. Winczewski, K. Walters, L. Rivera

#### **1. Welcome**

- Meeting called to order at 12:30 PM

#### **2. Adoption of Agenda**

- Motion to adopt agenda as presented.
- M/S/P

#### **3. Approval of Minutes: 09/25/18**

- Motion to approve minutes with edit to attendance.
- M/S/P, 2 abstentions

#### **4. Public Comment**

- None

#### **5. Announcements**

- None

#### **6. Information Items**

##### **6.1. ASCCC (Academic Senate of California Community Colleges): Resolutions for Fall 2018**

- Resolutions shown that will be addressed at the conference, please let the AS President know if there is anything you'd like to weigh in on regarding these topics.

#### **7. Discussion Items**

##### **7.1. Committee Restructure Pilot: Input needed**

- At the end of the academic year this pilot will end. Prior to that point, senate needs to decide on what structure to use going forward.
- Leadership is terming off, new leadership will need to be aware of what structure will be sooner than later.
- Old committee structure issues: some committees weren't meeting since they were not making quorum and some committees didn't have chairs because people didn't want to step up to be a chair.
- Subcommittee created to come up with plan (pilot) to resolve existing issues and improve communication.
- Additional guiding principle for workgroup was policy as accreditation required revisions.

- This pilot was an experiment.
- Observed benefits from pilot: senators seem more aware of what policies are, workloads are more evenly distributed, finding a few people to step up into leadership for these larger committees has been made possible because of reassigned time, logistically fewer people are required to step up with fewer committees.
- Senator feedback on pilot:
  - More flexibility needed to form committees on unforeseen pressing matters that arise.
  - Process has been streamlined by having larger committees.
  - Combining committees is more efficient, but smaller committees can still be effective.
  - Concern regarding bi-laws being suspended, faculty don't seem to know what they are doing, recommend working on formatting bi-laws prior to restructure.
  - Communication was meant to go both ways.
  - Smaller/flexible committees are able to focus on specific topics.
  - Concern regarding losing the history of making policy or decision, need to work in expertise and institutional expertise.
  - Longer terms on committees would be better.
  - Communication during division meetings has been positive.
  - Question regarding how to quantify committee efficiency.
  - Some committees have overlap which can lead to inefficiency.
  - 2 year term is too short.
  - Question regarding how many committees are feasible.
  - Weighed vote may be unnecessary for some committees.
  - Discussion regarding whether or not old committees were inefficient.
  - Question regarding what a representative senate would look like.
  - There are many options of what new structure will be, it's not black and white.

## 8. Action Items

### 8.1. Curriculum Packet

- Motion to approve Curriculum Packet as presented.
- M/S/P, 1 abstention

## 9. Reports

### 9.1. District Committees Reports

#### 9.1.1. Technology

- There will not be an outage, there will be alternate power source.
- Request to do this work when classes are not in session.
- Concern about students being notified. Addressed, that Scott Allen will inform students, Erik Shearer will inform faculty of updates.
- More information on this is available under support docs for this meeting. Updates will continue to come.

#### 9.1.2. Facilities

- Not going out for bond.
- Project priority TBD.
- \$6 million in deferred maintenance.
- Space utilization study planned.
- Housing project planned.
- Board requesting for proposal for housing feasibility study for students and staff.

#### 9.1.3. Equity & Inclusivity

- Looking to add student representative.
- Subgroups being formed to focus on different areas.
- There have been 2 retreats, there is additional work to be done.

**9.2. AS Officer Reports**

**9.2.1. President**

- Administration asking for workgroup on how we can best utilize our space at American Canyon High School. If you're interested contact the AS President.

**9.2.2. Vice President**

- None

**9.2.3. 2<sup>nd</sup> Vice President**

- None

**9.2.4. Secretary**

- None

**9.2.5. Treasurer**

- There is \$2,068 in senate dues fund.

**10. Adjourn**

- Motion to adjourn meeting at 1:20 PM
- M/S/P

DRAFT