



Academic Senate (AS) Business Meeting

October 9, 2018

12:30 – 1:20 pm, Room 838

Minutes

Present: J. Aguayo-Vasquez, A. Badgett, S. Balassi, M. Biddenback, S. Burns, S. Bynum, N. Carrier, N. Chianese, A. DiFranco, T. Downie, I. Dunkle, W. Fortier, M. Gianvecchio, R. Gonzales, P. Gospodarczyk, S. Grohs, A. Gross, A. Guerrero, J. Hanson, M. Ignacio, K. Iwamoto, M. Jong, J. McGowan, M. McKeig, L. Monger, C. Nelson, L. Nussdorfer, K. Owens, C. Pruitt, F. Quinlan, G.S. Rose, A. Ruybal, H. Scott, F. Smyle, J. Stickmon, M. Tran, C. Trujillo, E. Wade, L. Winczewski, K. Walters, L. Rivera

1. Welcome

- Meeting called to order at 12:30 PM

2. Adoption of Agenda

- Motion to adopt agenda as presented.
- M/S/P

3. Approval of Minutes: 09/25/18

- Motion to approve minutes with edit to attendance.
- M/S/P, 2 abstentions

4. Public Comment

- None

5. Announcements

- None

6. Information Items

6.1. ASCCC (Academic Senate of California Community Colleges): Resolutions for Fall 2018

- Resolutions shown that will be addressed at the conference, please let the AS President know if there is anything you'd like to weigh in on regarding these topics.

7. Discussion Items

7.1. Committee Restructure Pilot: Input needed

- At the end of the academic year this pilot will end. Prior to that point, senate needs to decide on what structure to use going forward.
- Leadership is terming off, new leadership will need to be aware of what structure will be sooner than later.
- Old committee structure issues: some committees weren't meeting since they were not making quorum and some committees didn't have chairs because people didn't want to step up to be a chair.
- Subcommittee created to come up with plan (pilot) to resolve existing issues and improve communication.
- Additional guiding principle for workgroup was policy as accreditation required revisions.

- This pilot was an experiment.
- Observed benefits from pilot: senators seem more aware of what policies are, workloads are more evenly distributed, finding a few people to step up into leadership for these larger committees has been made possible because of reassigned time, logistically fewer people are required to step up with fewer committees.
- Senator feedback on pilot:
 - More flexibility needed to form committees on unforeseen pressing matters that arise.
 - Process has been streamlined by having larger committees.
 - Combining committees is more efficient, but smaller committees can still be effective.
 - Concern regarding bi-laws being suspended, faculty don't seem to know what they are doing, recommend working on formatting bi-laws prior to restructure.
 - Communication was meant to go both ways.
 - Smaller/flexible committees are able to focus on specific topics.
 - Concern regarding losing the history of making policy or decision, need to work in expertise and institutional expertise.
 - Longer terms on committees would be better.
 - Communication during division meetings has been positive.
 - Question regarding how to quantify committee efficiency.
 - Some committees have overlap which can lead to inefficiency.
 - 2 year term is too short.
 - Question regarding how many committees are feasible.
 - Weighed vote may be unnecessary for some committees.
 - Discussion regarding whether or not old committees were inefficient.
 - Question regarding what a representative senate would look like.
 - There are many options of what new structure will be, it's not black and white.

8. Action Items

8.1. Curriculum Packet

- Motion to approve Curriculum Packet as presented.
- M/S/P, 1 abstention

9. Reports

9.1. District Committees Reports

9.1.1. Technology

- There will not be an outage, there will be alternate power source.
- Request to do this work when classes are not in session.
- Concern about students being notified. Addressed, that Scott Allen will inform students, Erik Shearer will inform faculty of updates.
- More information on this is available under support docs for this meeting. Updates will continue to come.

9.1.2. Facilities

- Not going out for bond.
- Project priority TBD.
- \$6 million in deferred maintenance.
- Space utilization study planned.
- Housing project planned.
- Board requesting for proposal for housing feasibility study for students and staff.

9.1.3. Equity & Inclusivity

- Looking to add student representative.
- Subgroups being formed to focus on different areas.
- There have been 2 retreats, there is additional work to be done.

9.2. AS Officer Reports

9.2.1. President

- Administration asking for workgroup on how we can best utilize our space at American Canyon High School. If you're interested contact the AS President.

9.2.2. Vice President

- None

9.2.3. 2nd Vice President

- None

9.2.4. Secretary

- None

9.2.5. Treasurer

- There is \$2,068 in senate dues fund.

10. Adjourn

- Motion to adjourn meeting at 1:20 PM
- M/S/P